

## COUNCIL MEETING MINUTES

Tuesday December 12, 2023

6:00pm

West Pelzer Municipal Center  
30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Jeff Lee, Thomas Scarfo and Johnny Rogers; Town Clerk Paula Payton, Town Attorney Carey Murphy and Chief Scott Stoller.

INVOCATION / PLEDGE OF ALLEGIANCE – Mayor Sanders

CALL TO ORDER – Mayor Sanders 6:02pm

APPROVAL OF MEETING MINUTES *November 14, 2023 Council Meeting*  
Motion to approve by Councilman Lee, 2<sup>nd</sup> by Councilman Scarfo; all were in favor

### PRESENTATIONS AND REPORTS

*Paula Payton - Clerk's Report – See attached*

*Chief Stoller – Police Department Report – See attached*

*Jeff Pearson – Public Maintenance Report – Not available at time of meeting*

*Mayor-elect Jim Riddle – Mayor's Recognition*

### CITIZEN COMMENTS (sign up required / max 3 minutes)

None

### OLD BUSINESS *Second/Final Reading of Ordinance 2023-0509 "Adoption of Zoning Ordinance"*

Clerk's Comments: The purpose of this zoning ordinance is to implement the land use element of the comprehensive plan and to guide land development in accordance with the existing and future needs; It promotes public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the community; The provision of this ordinance applies to all land and improvements within the corporate limits of the Town of West Pelzer; First reading was passed by Council on May 9, 2023.

Councilman Lee made a motion to approve, 2<sup>nd</sup> by Councilman Riddle; all were in favor.

Attorney Murphy added that he was working on a grandfather clause to be added regarding existing non-compliant properties.

### NEW BUSINESS

*Approval of the 2024 Meeting Schedule – see attached*

Councilman Lee made a motion to approve, 2<sup>nd</sup> by Councilman Riddle; all were in favor

### REQUEST BY COUNCIL

Councilman Rogers – Job well done to Mayor Sanders

Councilman Riddle – Thank you to Mayor Sanders

Councilman Scarfo – None

Councilman Lee – Thank you to Mayor Sanders

Mayor Sanders – it has been a great honor to serve as Mayor for the last eight years; Mayor Sanders encouraged everyone to continue to support the Town, new businesses and new residents.

Town Attorney Carey Murphy – stated that in his 20+ years as the Town’s attorney Blake Sanders was the best Mayor he has worked with; and thanked Mayor Sanders for all he has done.

EXECUTIVE SESSION - None

ADJOURNMENT

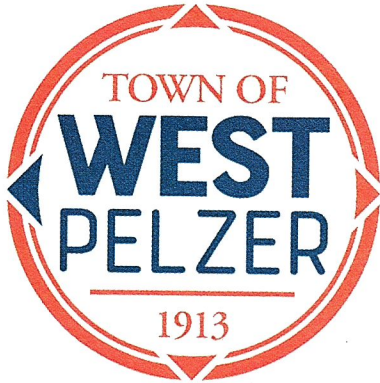
At 6:27pm Mayor Sanders made a motion to adjourn, 2<sup>nd</sup> by Councilman Riddle; all were in favor.

*A reception was held immediately following the meeting in honor of Mayor Blake Sanders*

Minutes prepared by:

*Paula H. Payton, MMC, ABL*

Town Clerk | Administrator



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**#gowest**

[www.westpelzer.com](http://www.westpelzer.com)

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To: Mayor Sanders and Council

From: Paula H. Payton, MMC, ABL

Subject: Clerk's Report

Date: December 2023

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*The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. [ppayton@westpelzer.com](mailto:ppayton@westpelzer.com) or 864-947-6297 ext. 101*

#### **Administration**

- The next Quarterly Department Meeting will be held in January 2024
  - A summary will be provided to Council via email
- I have been invited to participate in the planning of the 2024 Annual Conference for the Association of Public Treasurers for the US and Canada
- I was recently interviewed for the Clemson University Community Resilience Project
  - *The project focuses on understanding and developing Anderson's communities' capabilities and capacities to build resilience to extreme weather events such as flooding and storms.*
- TextMyGov
  - Connect to citizens via text
  - Report issues & find information
  - Opt to receive alerts for **General Information, Emergency, Events**
- O'Dell Community & Entrepreneur Center
  - Open every Tuesday, Wednesday and Thursday from 9am-3pm, beginning April 18, 2023
  - Free Wireless Internet, Conference Table, Individual Desks, Whiteboard, Television for Presentations, Refrigerator, Microwave, fully ADA compliant
  - **The Senior Place – Meals on Wheels**
    - Food & activities are provided every Monday & Friday
    - Free; donations accepted

- ReWa Rate Increase
  - Base Remains the same \$12.75
  - Residential volume charges increases from \$6.56 to \$6.73 (0.17)
  - Commercial volume charges increase from \$6.23 to \$6.49 (0.26)
  - New charges will appear on the February 2024 utility bill
  - All rates are determined by ReWa Board of Directors

## **Finance**

- November 2023 Budget
 

○ General Fund	Income \$61,041.88	~	Expense \$50,715.79
○ Water/Sewer	Income \$48,858.42	~	Expense \$44,438.27
○ Hospitality Tax	Income \$6,588.73	~	Expense \$3,703.72



To: Mayor Sanders and Council

From: Chief Scott Stoller

Subject: Police Department Report – November 2023

Date: December 1, 2023

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*The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!*

*chief@westpelzer.com or 864-947-6297 ext. 103*

#### **Crime Stats**

- Reports- 14
- Arrests - 7
  - Driving Under Suspension
  - Possession with intent to distribute marijuana
  - Simple possession marijuana
  - Disorderly conduct
  - Indecent exposure
  - Assault and battery
  - Possession of drug paraphernalia
  - Open container in vehicle
  - Driving without a license
- Ordinance notices issued – 4 (grass, trash, junk cars, and other violations)
- Tickets - 60
- Warnings - 14

#### **Municipal Court**

- State Treasurer – 3613.49
- Victim fund – 339.18
- City General Fund – 2706.72

#### **Updates**

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. **To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.**
- We have been accepted into a program called Serve & Connect. It is a free program for us, which gives us more tools to help those in need, such as feeding the hungry, providing services to victims of domestic violence (emergency housing, food, and clothing), and other similar community service programs.
- It is important that the public not leave food for stray animals on public property or the property of local businesses. There are significant potential negative effects, especially on those businesses that serve food.

**ORDINANCE 2023-0509**  
**Adoption of Zoning Ordinance**

**AN ORDINANCE ADOPTING A ZONING ORDINANCE FOR THE TOWN OF WEST PELZER, SOUTH CAROLINA, TO IMPLEMENT THE COMPREHENSIVE PLAN ADOPTED PURSUANT TO THE SOUTH CAROLINA LOCAL GOVERNMENT COMPREHENSIVE PLANNING ENABLING ACT OF 1994.**

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA:**

Section 1. Authority and Adoption. The following zoning ordinance is adopted pursuant to the authority granted in the South Carolina Local Government Comprehensive Enabling Act of 1994, S.C. Code 6-29-310, et. seq. (1994 Supp.), and is incorporated by reference in the Code of Ordinances of the Town of West Pelzer.

Section 2. Purposes. The purposes of the zoning ordinance are to implement the land use element of the comprehensive plan and to guide land development in accordance with the existing and future needs, and promoting public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the community, and all the purposes set forth in S.C. Code 6-29-710.

Section 3. Title. This ordinance may be cited as the "Town of West Pelzer Zoning Ordinance 2023."

Section 4. Jurisdiction. The provisions of this ordinance shall apply to all land and improvements within the corporate limits of the Town of West Pelzer, South Carolina.

Section 5. Effective Date. The provisions of this ordinance shall be effective upon second and final reading.

Approval as to form:



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Mayor

Carey B. Murphy  
Town Attorney

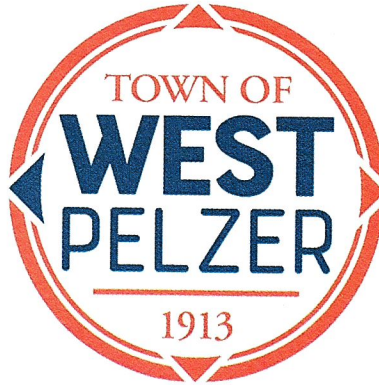
ATTEST:

Paula H. Payton, MMC  
Town Clerk

Public Hearing: April 4, 2023

First Reading: May 9, 2023

Second Reading: December 12, 2023



## MEMORANDUM

TO: Town Council and Citizens  
FROM: Mayor-elect James Riddle  
SUBJECT: 2024 Regular Scheduled Meeting Dates

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The Town of West Pelzer meets for Regular Council Meetings on the Second Tuesday of each month at 6:00P.M. The Town of West Pelzer Planning Commission will meet for Quarterly Meetings as follows. Additional meeting can be scheduled if needed. All meetings are held in the Council Chambers of the West Pelzer Municipal Center located at 30 Main Street, West Pelzer, SC 29669. The dates below are the scheduled Regular Meeting dates for 2024.

### **Council Meetings:**

**January 9, 2024**  
**February 13, 2024**  
**March 12, 2024**  
**April 9, 2024**  
**May 14, 2024**  
**June 11, 2024**  
**July 9, 2024**  
**August 13, 2024**  
**September 10, 2024**  
**October 8, 2024**  
**November 12, 2024**  
**December 10, 2024**

### **Planning Commission Meetings:**

**February 20, 2024**  
**May 14, 2024**  
**August 20, 2024**  
**November 19, 2024—Mandatory Training**