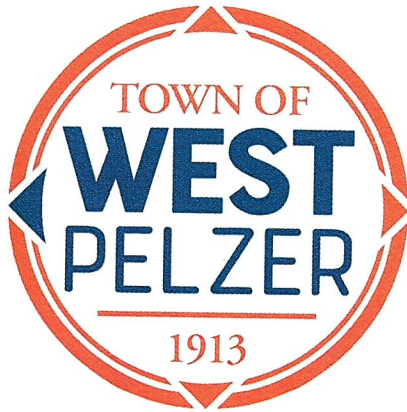


COUNCIL MEETING AGENDA

Tuesday October 10, 2023
6:00pm
West Pelzer Municipal Center
30 Main Street

- I. INVOCATION / PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) August 8, 2023 Council Meeting
- IV. PRESENTATIONS AND REPORTS
 - a) Paula Payton - Clerk's Report
 - b) Chief Stoller - Police Department Report
 - c) Jeff Pearson - Public Maintenance Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - a) First Reading of Ordinance 2023-0912 "An Ordinance Amending the Business License Ordinance of the Town of West Pelzer to Update the Class Schedule as Required by Act 176 of 2020"
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT



COUNCIL MEETING MINUTES

Tuesday October 10, 2023

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Jeff Lee, Thomas Scarfo and Johnny Rogers; Town Clerk Paula Payton, Town Attorney Carey Murphy and Chief Scott Stoller.

INVOCATION / PLEDGE OF ALLEGIANCE - Mayor Sanders

CALL TO ORDER 6:01pm

APPROVAL OF MEETING MINUTES August 8, 2023 Council Meeting

Councilman Lee made a motion to approve, 2nd by Councilman Riddle; all were in favor.

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report - see attached

Chief Stoller - Police Department Report - see attached

Jeff Pearson - Public Maintenance Report - see attached

CITIZEN COMMENTS (sign up required / max 3 minutes)

Mike Scroggs asked if the Town could address ambulances coming to the dead end and turning around; no sirens or emergency lights, just running lights and back up signal; happening at all hours.

Joyce Vanhook asked when the next "junk" pick up would be; Mayor Sanders responded that the "junk" pick up was held in the spring.

Pete Vanhook asked if the SCDOT had made progress in repairs to the sidewalk; Town Clerk Payton responded that she had talked with a SCDOT rep last week and they were planning to review the damaged areas and make a plan.

Jackie Durham stated that you cannot see pulling onto Main Street from Hindman Street due to the shrubs and trash cans left on the sidewalk; Councilman Riddle stated that the shrubs were being trimmed this week.

OLD BUSINESS

NEW BUSINESS

First Reading of Ordinance 2023-0912 "An Ordinance Amending the Business License Ordinance of the Town of West Pelzer to Update the Class Schedule as Required by Act 176 of 2020"

Clerk's Comments: South Carolina's Act 176, the Business License Standardization Act, requires every municipality with a business license tax to update its business licensing class schedule every odd-numbered year to go into effect the following year; We must update by December 31, 2023 to remain in compliance with the state law; The class schedule updates use the latest statistical data on business profitability from the IRS; Updates have been approved by the SC Revenue and Fiscal Affairs office; This does not change the business license rates assessed by the Town of West Pelzer.

Councilman Lee made a motion to approve first reading, 2nd by Councilman Scarfo; all were in favor.

REQUEST BY COUNCIL

Councilman Lee – none

Councilman Scarfo – none

Councilman Riddle – none

Councilman Rogers – none

Mayor Sanders – stated he only has two more meetings as Mayor and encouraged everyone to go vote on November 7th; also, thanked everyone for their thoughts and prayers during his recent health issues.

EXECUTIVE SESSION - None

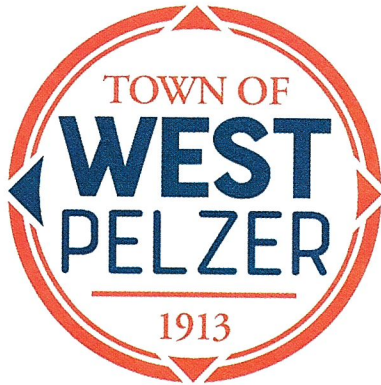
ADJOURNMENT

Councilman Lee made a motion to adjourn, 2nd by Councilman Riddle; all were in favor.

Minutes prepared by:

Paula H. Payton, MMC, ABL

Town Clerk | Administrator



#gowest

www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, MMC, ABL

Subject: Clerk's Report

Date: October 2023

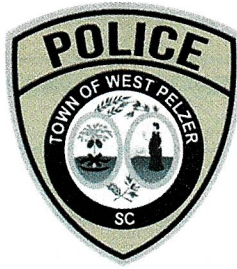
The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Quarterly Department Meeting will be held in October 2023
 - A summary will be provided to Council via email
- TextMyGov
 - Connect to citizens via text
 - Report issues & find information
 - Opt to receive alerts for **General Information, Emergency, Events**
- 2023 Election
 - General Election for Mayor & 2 Council seats 11/7/2023
 - Filing opens 8/9/2023 at 12pm
 - Filing closes 8/23/2023 at 12pm
- O'Dell Community & Entrepreneur Center
 - Open every Tuesday, Wednesday and Thursday from 9am-3pm, beginning April 18, 2023
 - Free Wireless Internet, Conference Table, Individual Desks, Whiteboard, Television for Presentations, Refrigerator, Microwave, fully ADA compliant
 - **The Senior Place – Meals on Wheels**
 - Open house was held on Monday July 31, 2023
 - Food & activities will be provided on Monday & Friday
 - Free; donations accepted

Finance

- September 2023 Budget
 - General Fund Income \$20,317.73 ~ Expense \$47,026.69
 - Water/Sewer Income \$53,132.64 ~ Expense \$59,005.96
 - Hospitality Tax Income \$7,754.87 ~ Expense \$2,707.86



To: Mayor Sanders and Council
From: Chief Scott Stoller
Subject: Police Department Report – September 2023
Date: October 5, 2023

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!

chief@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

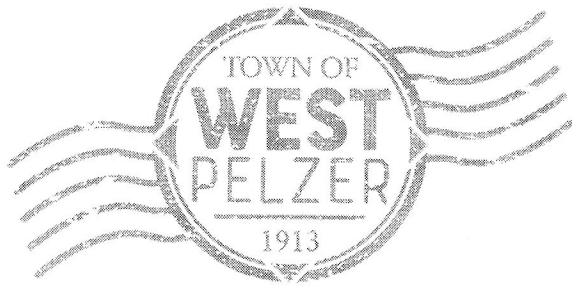
- Reports- 6
- Arrests-2
 - Speeding >25 over
 - Bench warrant served
 - Reckless Driving
 - Assault, Beat, Wound Officer While Resisting Arrest
 - Assault & Battery 2nd Degree
- Tickets written – 71
- Ordinance notices issued – 2 (grass, trash, junk cars, and other violations)
- Warnings- 9

Municipal Court

- State Treasurer – 3466.69
- Victim fund – 316.91
- City General Fund – 2548.07

Updates

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5.
To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.
- Townwide Litter pickup is in progress



PUBLIC MAINTENANCE DEPARTMENT REPORT

To: Mayor Sanders and Council

From: Jeff Pearson

September 2023

The following are updates and information related to activities in the Town of West Pelzer Public Maintenance Department. Please contact me with any questions that you may have related to these items.

jpearson@westpelzer.com or 864-947-6297 ext. 104

Department Activity

- 14 work orders were completed in the month of September 2023.
 - Work Orders can be submitted via Text My Gov, online (www.westpelzer.com) or by calling Town Hall during normal business hours

General Updates/Reminders

- 2022 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
 - Citizens can contact GFL directly to add an additional can for a discounted rate of \$5 per month

SCDHEC Update

- 1 report completed/submitted

Additional Updates

- 2 Water Taps installed on Dendy St
- EPA water testing for September sent

ORDINANCE 2023-0912

AMENDING THE BUSINESS LICENSE ORDINANCE OF THE TOWN OF WEST PELZER TO UPDATE THE CLASS SCHEDULE AS REQUIRED BY ACT 176 OF 2020.

WHEREAS, the Town of West Pelzer (the "Municipality") is authorized by S.C. Code Section 5-7-30 and Title 6, Chapter 1, Article 3 to impose a business license tax on gross income;

WHEREAS, by Act No. 176 of 2020, known as the South Carolina Business License Tax Standardization Act and codified at S.C. Code Sections 6-1-400 to -420 (the "Standardization Act"), the South Carolina General Assembly imposed additional requirements and conditions on the administration of business license taxes;

WHEREAS, the Standardization Act requires that by December thirty-first of every odd year, each municipality levying a business license tax must adopt, by ordinance, the latest Standardized Business License Class Schedule as recommended by the Municipal Association of South Carolina (the "Association") and adopted by the Director of the Revenue and Fiscal Affairs Office;

WHEREAS, following the enactment of the Standardization Act, the Municipality enacted Ordinance No. 2021-0907.1 on October 5, 2021, in order to comply with the requirements of the Standardization Act (the "Current Business License Ordinance");

WHEREAS, the Town of West Pelzer Council of the Municipality (the "Council") now wishes to amend the Current Business License Ordinance to adopt the latest Standardized Business License Class Schedule, as required by the Standardization Act, and to make other minor amendments as recommended by the Association;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of West Pelzer, as follows:

SECTION 1. Amendments to Appendix A. Appendix A to the Current Business License Ordinance, the "Business License Rate Schedule," is hereby amended as follows:

- (a) Class 8.3 is hereby amended by deleting the NAICS Codes and replacing them with NAICS 517111, 517112, 517122 – Telephone Companies.
- (b) Class 8.6 is hereby amended and restated in its entirety to read as follows: "**8.6 NAICS Code Varies – Billiard or Pool Tables**. A business that offers the use of billiard or pool tables shall be subject to business license taxation under its natural class for all gross income of the business excluding the gross income attributable to the billiard or pool tables. In addition, the billiard or pool tables shall require their own separate business licenses pursuant to SC Code § 12-21-2746 and shall be subject to a license tax of \$5.00 per table measuring less than 3½ feet wide and 7 feet long, and \$12.50 per table longer than that."

SECTION 2. Amendments to Appendix B. Appendix B to the Current Business License Ordinance, the "Business License Class Schedule," is hereby amended and restated as set forth on the attached Exhibit A.

SECTION 3. Repealer, Effective Date. All ordinances in conflict with this ordinance are hereby repealed. This ordinance shall be effective with respect to the business license year beginning on May 1, 2024.

ENACTED IN REGULAR MEETING, this ____ day of _____, 20____.

Mayor

ATTEST:

Clerk

First reading: 10/10/2023

Final reading: _____

**Exhibit A: Amendment to Classes 1 – 8 in Appendix B of the
Current Business License Ordinance**

**APPENDIX B
Classes 1 – 8: Business License Class Schedule by NAICS Codes**

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	1
21	Mining	2
22	Utilities	1
31 - 33	Manufacturing	3
42	Wholesale trade	1
44 - 45	Retail trade	1
48 - 49	Transportation and warehousing	1
51	Information	4
52	Finance and insurance	7
53	Real estate and rental and leasing	7
54	Professional, scientific, and technical services	5
55	Management of companies	7
56	Administrative and support and waste management and remediation services	3
61	Educational services	3
62	Health care and social assistance	4
71	Arts, entertainment, and recreation	3
721	Accommodation	1
722	Food services and drinking places	2
81	Other services	4
Class 8	Subclasses	
23	Construction	8.1
482	Rail Transportation	8.2
517111	Wired Telecommunications Carriers	8.3
517112	Wireless Telecommunications Carriers (except Satellite)	8.3
517122	Agents for Wireless Telecommunications Services	8.3
5241	Insurance Carriers	8.4
5242	Insurance Brokers for non-admitted Insurance Carriers	8.4
713120	Amusement Parks and Arcades	8.51
713290	Nonpayout Amusement Machines	8.52
713990	All Other Amusement and Recreational Industries (pool tables)	8.6

2023 Class Schedule is based on a three-year average (2017 - 2019) of IRS statistical data.