



COUNCIL MEETING AGENDA

Tuesday July 11, 2023

6:00pm

West Pelzer Municipal Center
30 Main Street

- I. INVOCATION / PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) June 13, 2023 Council Meeting
- IV. PRESENTATIONS AND REPORTS
 - a) Paula Payton - Clerk's Report
 - b) Chief Stoller – Police Department Report
 - c) Jeff Pearson – Public Maintenance Report
 - d) Councilman Jeff Lee – Motorcycle Awareness Proclamation
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
 - a) Second/Final Reading of Ordinance No. 2023-0613 "An Ordinance for Adoption of the 2021 International Building Code"
- VII. NEW BUSINESS
 - b) Resolution 2023-0711 "A Resolution of the Mayor and Council of the Town of West Pelzer, South Carolina Requesting Membership in the Anderson Area Transportation Study (ANATS)"
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT



COUNCIL MEETING MINUTES

Tuesday July 11, 2023

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Council Members Jim Riddle, Jeff Lee, Thomas Scarfo; Town Clerk Paula Payton, Town Attorney Carey Murphy and Chief Scott Stoller.

INVOCATION / PLEDGE OF ALLEGIANCE

Invocation – Sam Durham

Pledge – Councilman Riddle

CALL TO ORDER 6:02pm by Councilman Riddle

APPROVAL OF MEETING MINUTES - June 13, 2023 Council Meeting

Councilman Lee made a motion to approve, 2nd by Councilman Scarfo; all were in favor

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report – see attached

Chief Stoller – Police Department Report – see attached

Jeff Pearson – Public Maintenance Report – see attached

Councilman Jeff Lee – Motorcycle Awareness Proclamation – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes - None

OLD BUSINESS

Second/Final Reading of Ordinance No. 2023-0613 "An Ordinance for Adoption of the 2021 International Building Code"

Clerk's Comments: This is second/final reading of an ordinance adopting the 2021 international building code; Necessary to regulate and govern the conditions and maintenance of all property, buildings and structures in the Town limits; A copy of the 2021 IBC will be held in the office; Any other ordinances that may conflict will be repealed by passage of this ordinance.

Councilman Lee made a motion to approve, 2nd by Councilman Scarfo; all were in favor

NEW BUSINESS

Resolution 2023-0711 "A Resolution of the Mayor and Council of the Town of West Pelzer, South Carolina Requesting Membership in the Anderson Area Transportation Study (ANATS)"

Clerk's Comments: West Pelzer transportation projects will be scored for funding as part of Transportation Improvement Plan (TIP) and Long Range Transportation Plan (LRTP); Mayor will receive a seat on the Policy Committee; Elected officials/staff can participate as part of the study team; We will be able to appoint citizens to the newly formed Citizen Advisory Committee.

Councilman Lee made a motion to approve, 2nd by Councilman Scarfo; all were in favor

REQUEST BY COUNCIL

Councilman Scarfo – none

Councilman Lee – none

Councilman Riddle – Encourage everyone to come to the Lincoln on Wednesday July 12, 2023 for a fish fry to benefit Firefighter Michael Phillips; tickets can be bought at the event

EXECUTIVE SESSION - None

ADJOURNMENT

Councilman Lee made a motion to adjourn at 6:16pm, 2nd by Councilman Scarfo; all were in favor

Minutes prepared by:

Paula H. Payton, MMC, ABL

Town Clerk | Administrator



#gowest

www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, MMC, ABL

Subject: Clerk's Report

Date: July 11, 2023

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items.
ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Quarterly Department Meeting was held June 27, 2023
 - A summary was provided to Council via email
- TextMyGov
 - Connect to citizens via text
 - Report issues & find information
 - Opt to receive alerts for **General Information, Emergency, Events**
- 2023 Election
 - General Election for Mayor & 2 Council seats 11/7/2023
 - Filing opens 8/9/2023 at 12pm
 - Filing closes 8/23/2023 at 12pm
- O'Dell Community & Entrepreneur Center
 - Open every Tuesday, Wednesday and Thursday from 9am-3pm, beginning April 18, 2023
 - Free Wireless Internet, Conference Table, Individual Desks, Whiteboard, Television for Presentations, Refrigerator, Microwave, fully ADA compliant
- Contact – Congressman Jeff Duncan's Office
 - Addie Patterson - addie.patterson@mail.house.gov
 - Assist with any federal agencies (ie. IRS, passports, etc.)

Finance

- June 2023 Budget
 - General Fund Income \$72,557.21 ~ Expense \$35,123.97
 - Water/Sewer Income \$67,148.00 ~ Expense \$36,798.60
 - Hospitality Tax Income \$7,049.80 ~ Expense \$491.00
- Over Budget Items (YTD)
 - 01-7254-000 Contingency Expense *Reimbursement claim filed*
- Fiscal Year End (June 30, 2023)
 - Total Expenses \$1,227,435.45 (92.70% - under budget)
 - Total Income \$1,515,510.92 (114.45% - over budget)
 - Net Total \$288,075.47



To: Mayor Sanders and Council
From: Chief Scott Stoller
Subject: Police Department Report – June 2023
Date: July 4, 2023

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!

chief@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports- 17
- Arrests- 12 persons
 - Damaging a vehicle
 - Grand Larceny – Vehicle
 - Recovery of Stolen Vehicle
 - Driving Under Suspension x2
 - Trespassing After Notice
 - Family Court Bench Warrant
 - Permit Unauthorized Person to Drive
 - Burglary 1st Degree x2
 - Grand Larceny x2
 - Possession of a Firearm by a Felon x2
 - Breach of Peace x2
 - Resisting Arrest-
- Ordinance notices issued – 2 (grass, trash, junk cars, and other violations)
- Tickets - 68
- Warnings- 6
- Motor vehicle collisions – 1
- We are working with other town departments and our contracted building officials to clean up several locations that are problematic and in violation of Town ordinances

Municipal Court

- State Fines: \$4051.00
- Anderson County Victim Fund: \$415.12
- General Fund: \$2806.06

Updates

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. ***To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.***
- Demo Flock camera installed on Main Street. After less than two weeks, three stolen vehicles have been recovered as a direct result of the camera's placement.
- Upcoming events: NNO 8/8 @6:30pm, Town Clean-up: 9/25-9/29, Coffee with a Cop 10/4, Mile Long Yard Sale 10/07 7a-1p.



South Carolina Criminal Justice Academy

July 3, 2023

Dear Scott J. Stoller:

Thank you for taking time to email your policies and meet with the Academy evaluator regarding the new standards established by Bill HR3050.

The evaluator found West Pelzer Police Department: **In compliance with all nine policies.**

As a reminder, the initial visit was to confirm that your agency has all nine of the required policies and to verify they include the mandatory standards. The next visit, which likely will occur within the next two years, will be to ensure that your agency is complying with the policies by showing *proofs of compliance*. If you or your representative have questions about how to collect proofs, please contact the Academy evaluators listed below.

We appreciate your hard work and dedication to the profession of law enforcement and look forward to working with you again.

Should you have any questions or need additional information, please contact Michael O'Connell at mpoconnell@sccja.sc.gov.

Sincerely,



Director



An Accredited Law Enforcement Training Agency

5400 BROAD RIVER ROAD/COLUMBIA, SOUTH CAROLINA 29212-3540/ PHONE: (803) 896-7777/ FAX: (803) 896-7776



PUBLIC MAINTENANCE DEPARTMENT REPORT

To: Mayor Sanders and Council

From: Jeff Pearson

July 2023

The following are updates and information related to activities in the Town of West Pelzer Public Maintenance Department. Please contact me with any questions that you may have related to these items.

jpearson@westpelzer.com or 864-947-6297 ext. 104

Department Activity

- 3 work orders were completed in the month of June 2023.
 - Work Orders can be submitted via Text My Gov, online (www.westpelzer.com) or by calling Town Hall during normal business hours

General Updates/Reminders

- 2022 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Waste Industries dba GFL will pick up only GFL cans starting April 1, 2022
 - Citizens can contact GFL directly to add an additional can for a discounted rate of \$5 per month

SCDHEC Update

- 0 hydrants flushed
- 1 report completed/submitted

Additional Updates

- 2 Water Taps installed
- UCMR5 EPA water sampling for mid-year completed
- Drake Street limbs cut back per Anderson County request
- Water storage tank adjusted to accommodate temperature

Proclamation
Motorcycle Awareness
Presented by Councilman Jeff Lee

WHEREAS, with approaching warm weather, more motorcycles will be on the roadways; and

WHEREAS, many individuals throughout our community operate motorcycles for pleasure and enjoyment or it is their main source of transportation; and

WHEREAS, each year many cyclists are injured or killed as a result of motorcycle accidents on the roadways; and

WHEREAS, since motorcycles lack the protective armor of automobiles their operators are at even greater risk of serious injury or death by accident; and

WHEREAS, a great many of the accidents and injuries involving cyclists annually are the result of encounters with operators of automobiles; and

NOW THEREFORE, the Town Council of West Pelzer hereby encourages motorists to acknowledge and be aware of the increasing volume of motorcycles sharing our roadways.

Dated this 11th day of July 2023.

ORDINANCE NO. 2023-0613
AN ORDINANCE FOR ADOPTION OF THE
2021 INTERNATIONAL PROPERTY MAINTENANCE CODE

*An Ordinance of the Town of West Pelzer
adopting the 2021 edition of the International Property Maintenance Code, regulating, and
governing the conditions and maintenance of all property, buildings, and structures.*

The Town Council of West Pelzer does ordain as follows:

SECTION 1. That a certain document is on file with the office of the Town Clerk of West Pelzer, being marked and designated as the International Property Maintenance Code, 2021 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of West Pelzer, South Carolina for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the Town Clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any prescribed in this ordinance.

SECTION 2. Any other ordinances in conflict herewith are hereby repealed.

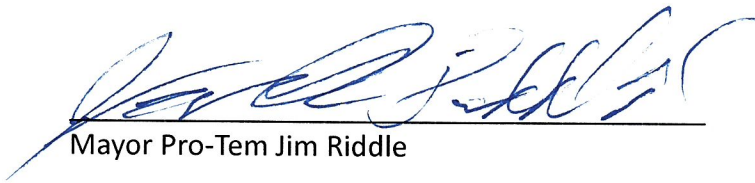
SECTION 3. That if any section, subsection, sentence, clause, or phrase of the ordinance is for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The West Pelzer Town Council hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 4. That nothing in the ordinance or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed a cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 5. That the office of the Town Clerk is hereby directed to cause this ordinance to be published for public view.

SECTION 6. That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect upon second and final reading of this ordinance.

First Reading: June 13, 2023
Second Reading: July 11, 2023



Mayor Pro-Tem Jim Riddle



Town Clerk Paula Payton

RESOLUTION NO. 2023-0711

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA REQUESTING MEMBERSHIP IN THE ANDERSON AREA TRANSPORTATION STUDY (ANATS).

WHEREAS, the Town of West Pelzer is a municipality within Anderson County, and along with the Town of Pelzer and Williamston is its own Census defined Urban Area

WHEREAS, the Anderson Area Transportation Study (ANATS) is a Metropolitan Planning Organization (MPO) designated by the South Carolina Department of Transportation (SCDOT) and Federal Highway Administration (FHWA)

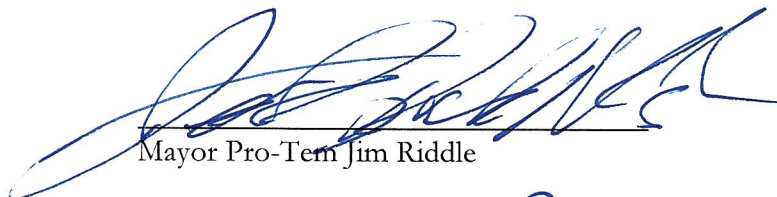
WHEREAS, the Anderson Area Transportation Study (ANATS) serves as the long range planning body for all designated federal transportation and transit funds provided by the current transportation bill


WHEREAS, the Town of West Pelzer is requesting membership in the Anderson Area Transportation Study as a full voting member of the Policy Committee

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF WEST PELZER THAT:

1. The Town of West Pelzer's Mayor serves as the voting member on the Anderson Area Transportation Study's Policy Committee
2. Membership in the Anderson Area Transportation Study includes attendance to the Study Team Meetings as well as town residents ability to apply to the Citizen's Advisory Board
3. This resolution shall take immediately upon its adoption by the Mayor and Council and shall be forwarded to the Anderson Area Transportation Study (ANATS) for consideration.

Resolved this 11th day of July 2023.


Mayor Pro-Tem Jim Riddle


Town Clerk Paula Payton