



COUNCIL MEETING MINUTES

Tuesday June 13, 2023

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Mayor Pro-Tem Jim Riddle, Councilman Jeff Lee, Johnny Rogers and Thomas Scarfo; Town Clerk Paula Payton, Town Attorney Carey Murphy and Chief Scott Stoller.

CALL TO ORDER – Mayor Pro-Tem Riddle at 6:01pm

PROCLAMATION / PLEDGE OF ALLEGIANCE - Mayor Pro-Tem Jim Riddle

APPROVAL OF MEETING MINUTES May 9, 2023 Council Meeting

Motion to approve by Councilman Lee 2nd: Councilman Scarfo; all were in favor.

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report – see attached

Chief Stoller – Police Department Report – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes - None

OLD BUSINESS - None

NEW BUSINESS

Ordinance No. 2023-0613 “An Ordinance for Adoption of the 2021 International Building Code”

Clerk's Comments: This is an ordinance adopting the 2021 international building code;

Necessary to regulate and govern the conditions and maintenance of all property, buildings and structures in the Town limits; A copy of the 2021 IBC will be held in the office; Any other ordinances that may conflict will be repealed by passage of this ordinance; Ordinance will be scheduled for 2nd/final reading at the July meeting.

Motion to approve by Councilman Lee, 2nd: by Councilman Scarfo; all were in favor.

Resolution 2023-0613 “A Resolution to Conduct a Public Hearing Regarding Removal of Three-Way Stops on Secondary Roadways Within the Town of West Pelzer”

Clerk's Comments: Councilman Rogers has requested the three-way stop at Holiday and Marguerite be removed;

This is a resolution to hold a public hearing at the July meeting for the purpose of discussing the removal of that three-way stop; Chief Stoller has prepared a report outlining the benefit/detriment of the removal that he will present at this time (see attached). Town Attorney Carey Murphy explained that a vote in favor of this resolution would place a public hearing on the July agenda for discussion of the removal of the stop signs on Holiday Street; an opposing vote to this resolution would end discussion on this matter at this time.

Motion to bring resolution forward by Mayor Pro-Tem Riddle, 2nd by Councilman Lee; vote in favor by Councilman Rogers; vote to oppose by Mayor Pro-Tem Riddle, Councilman Lee and Councilman Scarfo; Resolution 2023-0613 did not pass.

Resolution 2023-0613.1 "A Resolution to Award Streetscape Landscape Contract to Jumpstart Landscaping"

Clerk's Comments: A resolution to award the streetscape landscape contract to Jumpstart Landscaping; Council, through the 2023 Master Plan recognized that landscaping and beautification is important along Main Street; In April 2023, a request for proposal was released by the Town for interested contractors to install and maintain seasonal landscape, mulch, and litter in the bed areas along Main Street in the Frankville Business District; This resolution will formally accept the annual contract with JumpStart Landscaping for \$11,688 and authorize the Mayor to negotiate and enter into an agreement;

Motion to approve by Councilman Lee 2nd: by Councilman Scarfo; vote in favor by Mayor Pro-Tem Riddle, Councilman Lee and Councilman Scarfo; Councilman Rogers did not vote. Resolution 2023-0613.1 passed.

REQUEST BY COUNCIL - None

EXECUTIVE SESSION - None

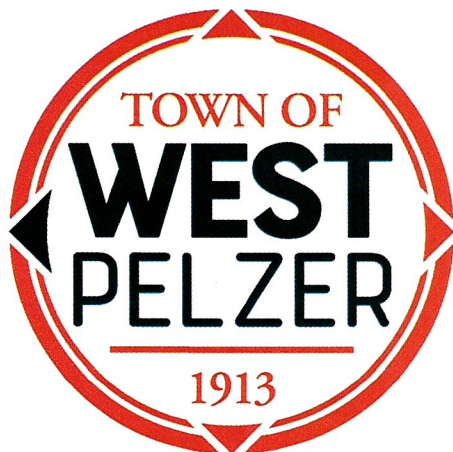
ADJOURNMENT

At 6:19pm, Councilman Lee made a motion to adjourn, 2nd by Councilman Scarfo; all were in favor.

Minutes prepared by:

Paula H. Payton, MMC, ABL

Town Clerk | Administrator



COUNCIL MEETING AGENDA

Tuesday June 13, 2023

6:00pm

West Pelzer Municipal Center
30 Main Street

- I. CALL TO ORDER
- II. PROCLAMATION / PLEDGE OF ALLEGIANCE
Mayor Pro-Tem Jim Riddle
- III. APPROVAL OF MEETING MINUTES
a) May 9, 2023 Council Meeting
- IV. PRESENTATIONS AND REPORTS
a) Paula Payton - Clerk's Report
b) Chief Stoller – Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
- VII. NEW BUSINESS
a) First Reading of Ordinance No. 2023-0613 "An Ordinance for Adoption of the 2021 International Building Code"
b) Resolution 2023-0613 "A Resolution to Conduct a Public Hearing Regarding Removal of Three-Way Stops on Secondary Roadways Within the Town of West Pelzer"
c) Resolution 2023-0613.1 "A Resolution to Award Streetscape Landscape Contract to Jumpstart Landscaping"
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT

**Proclamation
Flag Day
June 14, 2023**

Presented by Mayor Pro-Tem Jim Riddle

WHEREAS, by Act of Congress of the United States dated June 14, 1777, the first official Flag of the United States was adopted; and

WHEREAS, by Act of Congress dated August 3, 1949, June 14 of each year was designated "National Flag Day"; and

WHEREAS, on December 8, 1982, the National Flag Foundation was chartered to conduct educational programs and to encourage all Americans to "Pause for the Pledge" of Allegiance as part of National Flag Day ceremonies; and

WHEREAS, Flag Day celebrates our nation's symbol of unity and democracy, and stands for our country's devotion to freedom to the rule of all, and to equal rights for all;

NOW THEREFORE, the Town Council of West Pelzer hereby urges our citizens to "Pause for the Pledge" and recite with all Americans the Pledge of Allegiance to our Flag and Nation.

Dated this 13th day of June 2023.



#gowest

www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, MMC, ABL

Subject: Clerk's Report

Date: June 13, 2023

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items.
ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Quarterly Department Meeting will be scheduled for July 2023
 - A summary will be provided to Council via email
- TextMyGov
 - Connect to citizens via text
 - Report issues & find information
 - Opt to receive alerts for **General Information, Emergency, Events**
- 2023 Election
 - General Election for Mayor & 2 Council seats 11/7/2023
 - Filing opens 8/9/2023 at 12pm
 - Filing closes 8/23/2023 at 12pm
- O'Dell Community & Entrepreneur Center
 - Open every Tuesday, Wednesday and Thursday from 9am-3pm, beginning April 18, 2023
 - Free Wireless Internet, Conference Table, Individual Desks, Whiteboard, Television for Presentations, Refrigerator, Microwave, fully ADA compliant
- Contact – Congressman Jeff Duncan's Office
 - Addie Patterson - addie.patterson@mail.house.gov
 - Assist with any federal agencies (ie. IRS, passports, etc.)

Public Works

- 11 work orders were completed in the month of May 2023.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall
- 2022CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Waste Industries dba GFL will pick up only GFL cans starting April 1, 2022
 - Citizens can contact GFL directly to add an additional can for a discounted rate of \$5 per month
- ReWa Update
 - Rate Increase (effective for February 2023 billing)
 - Current Base \$12.38 ~ Increase \$12.75
 - Current Usage \$6.27/1,000 ~ Increase \$6.56/1,000
- Utility Billing
 - Paperless Billing
 - Auto Draft
 - Customer Login Options

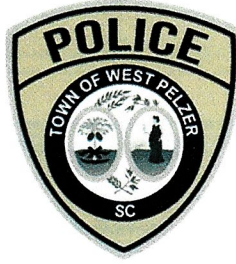
Municipal Court

Monies disbursed for May 2023

- General Fund ~ \$3,218.49
- Victim's Fund (Anderson County) ~ \$500.56
- State Assessment ~ \$4,235.65

Finance

- May 2023 Budget
 - General Fund Income \$30,947.18 ~ Expense \$37,975.85
 - Water/Sewer Income \$69,306.18 ~ Expense \$39,071.61
 - Hospitality Tax Income \$3,136.69 ~ Expense \$2,711.80
- Over Budget Items (YTD)
 - 03-7195-000 SCDHEC Fees
 - 03-7411-000 Vehicle/Equipment Repairs & Maintenance
 - 01-7220-100 Dues & Subscriptions
 - 01-7254-000 Contingency Expense *Reimbursement claim filed*



To: Mayor Sanders and Council
From: Chief Scott Stoller
Subject: Police Department Report – May 2023
Date: June 2, 2023

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!

chief@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports- 14
- Arrests- 9 persons
 - Damaging a vehicle x2
 - Arson x2
 - Assault an officer while resisting arrest
 - Failure to stop for LE vehicle
 - Possession of <28g of marijuana x3
 - Possession of drug paraphernalia
 - Possession of multiple scheduled drugs
 - Trafficking of cocaine x2
 - Speeding
 - Unlawful carrying of a firearm x2
 - Resisting arrest
- Tickets written – 47
- Ordinance notices issued – 3 (grass, trash, junk cars, and other violations)
- Warnings- 8
- Motor vehicle collisions – 1
- We are working with other town departments and our contracted building officials to clean up several locations that are problematic and in violation of Town ordinances

Updates

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. ***To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.***
- We worked with Dollar General to have them replace their buffer fence around their property, thus enhancing the appearance.

ORDINANCE NO. 2023-0613
AN ORDINANCE FOR ADOPTION OF THE
2021 INTERNATIONAL PROPERTY MAINTENANCE CODE

*An Ordinance of the Town of West Pelzer
adopting the 2021 edition of the International Property Maintenance Code, regulating, and
governing the conditions and maintenance of all property, buildings, and structures.*

The Town Council of West Pelzer does ordain as follows:

SECTION 1. That a certain document is on file with the office of the Town Clerk of West Pelzer, being marked and designated as the International Property Maintenance Code, 2021 edition, as published by the International Code Council, be and is hereby adopted as the Property Maintenance Code of West Pelzer, South Carolina for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the office of the Town Clerk are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any prescribed in this ordinance.

SECTION 2. Any other ordinances in conflict herewith are hereby repealed.

SECTION 3. That if any section, subsection, sentence, clause, or phrase of the ordinance is for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The West Pelzer Town Council hereby declares that it would have passed this ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 4. That nothing in the ordinance or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed a cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 5. That the office of the Town Clerk is hereby directed to cause this ordinance to be published for public view.

SECTION 6. That this ordinance and the rules, regulations, provisions, requirements, orders, and matters established and adopted hereby shall take effect upon second and final reading of this ordinance.

First Reading: 6/13/2023
Second Reading: _____

Mayor Blake Sanders

Town Clerk Paula Payton

RESOLUTION NO. 2023-0613
**RESOLUTION TO CONDUCT A PUBLIC HEARING REGARDING REMOVAL OF THREE-
WAY STOPS ON SECONDARY ROADWAYS WITHIN THE TOWN OF WEST PELZER**

WHEREAS, the Town of West Pelzer identifies and considers public facilities owned by the Town are in need of upgrades; and

WHEREAS, the Town has the opportunity to provide opportunities mitigate safety concerns along roadways where citizens and staff have observed and documented traffic concerns; and,

WHEREAS, Council Member Johnny Rogers Sr. has requested the removal of the traffic calming measures requested at a Public Hearing in 2021 and further resolved by Town Council by unanimous vote in the same calendar year; and,

WHEREAS, the Town Council finds that this resolution is in the best interest and welfare of the residents of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA, AS FOLLOWS:

Section 1: The Town Council will hold a Public Hearing on removing the traffic calming measures implemented in 2021 at the intersections of Holiday Street/Marguerite Street at the regularly scheduled July 2023 Council Meeting.

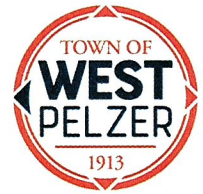
Resolution declared and adopted on June 13, 2023.

James Riddle Sr., Mayor ProTem

Paula Payton, Town Clerk



West Pelzer Police Department
30 Main Street
West Pelzer, SC 29669
864-947-6297 ext. 5



To: Paula Payton
From: Scott Stoller
Date: May 26, 2023
Re: Benefit/Detriment of ALL-way stop removal

On or about November 15, 2021, after Town Council request and approval, the intersection of Holiday Street and Marguerite Street was changed from a one-way stop to a three-way stop. For thirty days, we enforced the new stop signs with issuing written warnings for failure to stop at the new signs.

With significant law enforcement observation of this intersection during the first 30 days, five warnings were issued based on violations at or near this intersection.

From December 15 to today, there have been approximately 80 tickets issued based on Holiday Street, with the numbers diminishing as time went on.

We have noticed that traffic has generally slowed down on Holiday Street since the installation of this three-way stop. With enforcement of this three-way stop we have also stopped several unlicensed or suspended drivers, as well as uninsured vehicles and wanted individuals.

As a traffic calming measure this three-way stop is unarguably effective in reducing speed and collisions.

Benefits of the all-way stop:

- Generally slower traffic
- Decreased risk of traffic collisions – studies show up to 45% reduction
- Stop signs, after installation, require little to no maintenance for many years

Potential Detriments of the all-way stop:

- Inconvenient for those who want to speed through the intersection
- Inconvenient for those who want to speed

Projected effects of removal (return to pre-November 2021 signage:

- Increased likelihood of collisions. Once installed, the removal of all-way stop signage on average contributes to a 40% increase in injury collisions.
- Increased speed on Holiday Street
- Increased danger to pedestrians and residents
- Potential liability claims against the Town
- Public works man hours and sealer cost to remove the signs and blacken or erase the stop bars.

RESOLUTION 2023-0613.1
A RESOLUTION TO AWARD STREETScape LANDSCAPE CONTRACT TO JUMPSTART
LANDSCAPING

WHEREAS, the West Pelzer Town Council has the authority to authorize contract awards, and;

WHEREAS, the West Pelzer Town Council, through the 2023 Master Plan, recognizes that landscaping and beautification is important along Main Street, and;

WHEREAS, the Town of West Pelzer through its efforts over the years has established a need to expand our existing landscape; and

WHEREAS, the Town of West Pelzer released a Request for Proposals in April 2023 for interested contractors to install and maintain seasonal landscape, mulch, and litter in the bed areas along Main Street in the Frankville Business District.

NOW, THEREFORE, IT IS HEREBY RESOLVED the by the West Pelzer Town Council:

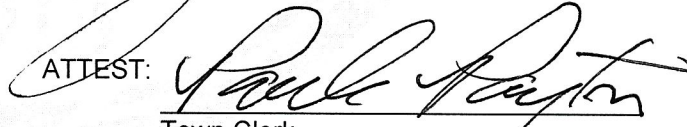
That the Town of West Pelzer formally accepts the annual contract with JumpStart Landscaping for \$11,688.00 and authorizes the Mayor to negotiate and enter into an agreement.

Resolved in meeting duly assembled this 15th day of June, 2023.

Approval as to form:


Mayor Pro Tem

ATTEST:


Town Clerk