



COUNCIL MEETING AGENDA

Monday November 14, 2022

6:00pm

West Pelzer Municipal Center

30 Main Street

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) September 13, 2022 Council Meeting
- IV. PRESENTATIONS AND REPORTS
 - a) Paula Payton - Clerk's Report
 - b) Chief Stoller – Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. PUBLIC HEARING
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - a) Resolution 2022-1114 "Appointment of Municipal Court Judge"
 - b) Ordinance 2021-1011.1 "Adoption of International Building Codes Per SC Law"
 - c) 2023 Meeting Schedule
- IX. REQUEST BY COUNCIL
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT



COUNCIL MEETING MINUTES

Monday November 14, 2022

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Mayor Blake Sanders, Council Members Jeff Lee, Johnny Rogers and Pat Alexander. Town Clerk Paula Payton, Town Attorney Carey Murphy and Chief Scott Stoller.

INVOCATION/PLEDGE OF ALLEGIANCE – Mayor Sanders

CALL TO ORDER – Mayor Sanders 6pm

APPROVAL OF MEETING MINUTES *September 13, 2022 Council Meeting*
Councilman Lee made a motion to approve, 2nd by Councilwoman Alexander; all were in favor.

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report – see attached

Chief Stoller – Police Department Report – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes)

OLD BUSINESS - None

NEW BUSINESS

Resolution 2022-1114 “Appointment of Municipal Court Judge”

Clerk's comments: A selection committee was appointed to interview and make recommendations to Council; Per this resolution the committee recommends the appointment of Stephen Turner for a four-year term commencing on January 15, 2023 and ending January 14, 2027. Councilman Lee stated that this was not taken lightly by himself or Councilman Riddle and they believed they made the most reasonable decision for the Town. Councilman Lee made a motion to approve Resolution 2022-1114, 2nd by Councilman Rogers; Councilwoman Alexander abstained. Mayor Sanders, Councilman Lee and Councilman Rogers were in favor; motion passed. Mayor Sanders thanked Judge Cole for her service and stated that there was no better choice to take us through the transition period. Judge Cole will continue to serve as Municipal Judge through mid-January. As a County Magistrate she will continue to assist our agency moving forward.

Ordinance 2021-1011.1 “Adoption of International Building Codes Per SC Law”

Clerk's comments: All building codes used within the State shall be adopted by the Council and enforced by local jurisdictions; ordinance requires two readings; second reading will be scheduled for December 2022. Mayor Sanders added that this was just a formality since the international building codes is adopted statewide. Mayor Sanders made a motion to approve first reading of Ordinance 2022-1114.1, 2nd by Councilman Lee; all were in favor.

Meeting Schedule for 2023

Clerk's comments: 2023 Meeting Schedule for the Council and Planning Commission; Council will meet the 2nd Tuesday of each month at 6pm, except for February, which will be the 3rd Tuesday; Planning Commission will meet quarterly on the 3rd Tuesday at 6pm, except for February, which will be the 4th Tuesday. Mayor Sanders made a motion to approve, 2nd by Councilman Lee; all were in favor.

REQUEST BY COUNCIL

Councilman Rogers – none

Mayor Sanders – Farm Fest in Chapman Park November 19th; Annual Christmas Parade December 3rd at 5:30pm

Councilman Lee – none

Councilwoman Alexander – stated that December 2022 would be her last meeting, as she is moving to Williamston. She added that she had enjoyed and was proud to serve on Council. Mayor Sanders added that it had been an honor to serve with her and that her service would be celebrated at the December meeting.

EXECUTIVE SESSION - None

ADJOURNMENT

At 6:15pm Councilman Lee made a motion to adjourn, 2nd by Mayor Sanders; all were in favor.

Minutes prepared by:

Paula H. Payton, MMC, ABL

Town Clerk



www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, MMC, ABL

Subject: Clerk's Report

Date: November 14, 2022

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The Quarterly Department Meeting was held October 14, 2022
 - Meeting summary was provided to Council via email
- Master Plan
 - Public Meeting was held September 8, 2022
 - Stakeholder Meeting was held September 26, 2022
 - Next Steering Committee Meeting will be held October 14, 2022
 - Complete/Present to Council in December 2022
- TextMyGov
 - Connect to citizens via text
 - Report issues & find information
 - Opt to receive alerts for **General Information, Emergency, Events**
- O'Dell Community Center
 - \$2,500 received from County Councilwoman Cindy Wilson
 - \$2,500 match
 - Paint, ceiling repair, floor cleaning, etc.

Public Works

- 11 work orders were completed in the month of October 2022.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall
- 2021 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Waste Industries dba GFL will pick up only GFL cans starting April 1, 2022
 - Citizens can contact GFL directly to add an additional can for a discounted rate of \$5 per month
- ReWa Charges
 - ReWa Collection (formerly SEWER)

- ReWa Trunk & Treatment (formerly REWA)
 - NO RATE CHANGE; ONLY DESCRIPTION CHANGE

Municipal Court

Monies disbursed for October 2022

- General Fund ~ \$3,727.41
- Victim's Fund (Anderson County) ~ \$437.92
- State Assessment ~ \$4,731.18

Finance

- October 2022 Budget
 - General Fund Income \$268,340.21 ~ Expense \$283,498.07
 - Water/Sewer Income \$87,700.11 ~ Expense \$82,355.19
 - Hospitality Tax Income \$8,538.28 ~ Expense \$3,293.00
- Over Budget Items (YTD)
 - 03-7195-000 SCDHEC Fees
 - 03-7411-000 Vehicle/Equipment Repairs & Maintenance
 - 01-7220-100 Dues & Subscriptions



To: Mayor Sanders and Council
From: Chief Scott Stoller
Subject: Police Department Report
Date: Nov. 1, 2022

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!
chief@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports- 9
- Arrests- 3 persons
 - Driving under suspension
 - Shoplifting
 - Uninsured motor vehicle
- Tickets written – 75
- Warnings- 18
- Motor vehicle collisions - 2

Updates

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. ***To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.***
- Pumpkin Palooza was a success with us running out of candy
- Officer Christine Cauthen and I were recognized by Governor McMaster for saving lives by resuscitating individuals who were victims of drug overdoses.

RESOLUTION 2022-1114

APPOINTMENT OF MUNICIPAL COURT JUDGE

WHEREAS; West Pelzer Town Code provides for the establishment of a Municipal Court and the appointment of a Municipal Judge; and

WHEREAS; a selection committee was appointed to interview and make recommendations to Council; and

WHEREAS; the selection committee has determined that based on his years of experience with small-town criminal justice, Stephen Turner will have a practical, common sense approach to interpreting municipal codes and their enforcement; and

WHEREAS; the selection committee has determined that Stephen Turner has the mindset and approach to best serve and protect the citizens of West Pelzer; and

WHEREAS; the selection committee recommends the appointment of Stephen Turner as part-time Municipal Judge for a term of four years; and

NOW THEREFORE BE IT RESOLVED by the West Pelzer Town Council that Stephen Turner is hereby appointed West Pelzer Municipal Judge for a term of four years commencing on January 15, 2023 and ending January 14, 2027.

Presented and passed on this 14th day of November 2022.



Mayor Blake Sanders



Town Clerk Paula Payton, MMC, ABL

ORDINANCE 2021-1114.1
Adoption of International Building Codes Per SC Law

Section 1: General

- (A) All building codes used within the State shall be adopted by the Council and enforced by local jurisdictions. The adoption process must follow the procedure established in the Building Codes Act and be completed prior to January 1, 2023.
- (B) Administration and enforcement of the latest adopted edition of any building code must occur in all local jurisdictions on the implementation date as established by the Council. All new construction, additions, renovations, repair, or work of any kind, to any system, in a building or structure, for which a completed building permit application has been approved prior to the implementation date, will be allowed to be completed and must be inspected under the building codes in effect at the time the original building permit was issued.
- (C) Council hereby adopts the following mandated adopted codes:
- 2021 International Building Code with SC Modifications
 - 2021 International Residential Code with SC Modifications
 - 2021 International Plumbing Code with SC Modifications
 - 2021 International Mechanical Code with SC Modifications
 - 2021 International Fuel Gas Code with SC Modifications
 - 2021 International Fire Code with SC Modifications
 - 2020 NFPA 70 National Electrical Code

First Reading: November 14, 2022

Second Reading: _____

Mayor Blake Sanders

Town Clerk Paula Payton, MMC, ABL



MEMORANDUM

TO: Town Council and Citizens
FROM: Mayor Blake Sanders
SUBJECT: 2023 Regular Scheduled Meeting Dates

The Town of West Pelzer meets for Regular Council Meetings on the Second Tuesday of each month at 6:00P.M. The Town of West Pelzer Planning Commission will meet for Quarterly Meetings as follows. Additional meeting can be scheduled if needed. All meetings are held in the Council Chambers of the West Pelzer Municipal Center located at 30 Main Street, West Pelzer, SC 29669. The dates below are the scheduled Regular Meeting dates for 2023.

Council Meetings:

January 10, 2023
February 21, 2023
March 14, 2023
April 11, 2023
May 9, 2023
June 13, 2023
July 11, 2023
August 8, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023

Planning Commission Meetings:

February 28, 2023
May 16, 2023
August 15, 2023
November 21, 2023—Mandatory Training