



## COUNCIL MEETING AGENDA

Tuesday August 9, 2022

6:00pm

West Pelzer Municipal Center

30 Main Street

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
  - a) June 21, 2022 Council Meeting
- IV. PRESENTATIONS AND REPORTS
  - a) Paula Payton - Clerk's Report
  - b) Chief Stoller - Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. PUBLIC HEARING
  - a) Re: Ordinance No 2022-0510.2 "ANNEXATION AND SEWER/WATER SERVICE"
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. REQUEST BY COUNCIL
- X. EXECUTIVE SESSION
  - a) Contractual Matters
- XI. ADJOURNMENT



## COUNCIL MEETING MINUTES

Tuesday August 9, 2022

6:00pm

West Pelzer Municipal Center  
30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Jeff Lee, Johnny Rogers and Pat Alexander; Town Attorney Carey Murphy, Town Clerk Paula Payton and Chief Scott Stoller.

INVOCATION/PLEDGE OF ALLEGIANCE - Mayor Sanders

CALL TO ORDER - Mayor Sanders 6:02pm

APPROVAL OF MEETING MINUTES - June 21, 2022 Council Meeting

Councilman Lee made a motion to approve, 2<sup>nd</sup> by Councilwoman Alexander; all were in favor.

### PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report - see attached

Chief Stoller - Police Department Report - see attached

### CITIZEN COMMENTS (sign up required / max 3 minutes)

Kyle Sweat - thanked Mayor Sanders for following up after the May meeting; asked Council to consider the property size? What is the purpose of the ordinance?

Terry Davis - asked that the property size be changed from 5 acres to 2 acres; subdivision details?

### PUBLIC HEARING - Re: Ordinance No 2022-0510.2 "ANNEXATION AND SEWER/WATER SERVICE"

Mayor Sanders - The annexation ordinance was spurred by the sale of the sewer system to ReWa; few municipalities offer utility services without annexation requirements. We are working on updating the zoning ordinance, which will address classification, allowance of animals, property size requirements, etc.

Councilman Lee - The Town will grow regardless; an annexation ordinance gives the Town some control over the growth. For example, currently West Pelzer funded emergency services respond to residents outside the town limits, but no funds are collected from those residents.

Mayor Sanders stated that he will discuss the proposed changes with Mr. Murphy and prepare a revised ordinance for the September meeting.

OLD BUSINESS - None

NEW BUSINESS - None

### REQUEST BY COUNCIL

Mayor Sanders - Dog Days of Summer will be Saturday August 27, 2022 at 11am

EXECUTIVE SESSION - Contractual Matters

Mayor Sanders made a motion to enter into executive session at 6:37pm, 2<sup>nd</sup> by Councilman Lee; all were in favor.

Mayor Sanders made a motion to return to regular session at 7:27pm, 2<sup>nd</sup> by Councilman Lee; all were in favor.

No votes were taken.

ADJOURNMENT:

Mayor Sanders made a motion to adjourn at 7:27pm, 2<sup>nd</sup> by Councilman Lee; all were in favor.

Minutes prepared by:

*Paula H. Payton, MMC, ABL*

Town Clerk



[www.westpelzer.com](http://www.westpelzer.com)

---

To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: August 9, 2022

---

*The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. [ppayton@westpelzer.com](mailto:ppayton@westpelzer.com) or 864-947-6297 ext. 101*

#### **Administration**

- The Quarterly Department Meeting was held July 19, 2022
  - Meeting summary was provided to Council via email
- Training – June 2022
  - Paula Payton – BLOA exam
    - Earned ABL accreditation
- Master Plan
  - Steering Committee Kick-off meeting was held August 3, 2022
  - Public Meeting scheduled for September 8, 2022
- TextMyGov
  - Connect to citizens via text
  - Report issues & find information
    - Chat
    - Streets
    - Suspicious Activity
    - Water
    - Sewer
    - Sanitation
    - Park
    - Codes
  - Opt to receive alerts for **General Information, Emergency, Events**
  - Council will have an opportunity to test the system prior to the public release
    - Schedule a one-on-one demonstration

#### **Public Works**

- 16 work orders were completed in the month of July 2022.
  - Work Orders can be submitted online ([www.westpelzer.com](http://www.westpelzer.com)) or by calling Town Hall
- 2021 CCR Water Quality Report is available at [www.westpelzer.com](http://www.westpelzer.com)
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Waste Industries dba GFL will pick up only GFL cans starting April 1, 2022
  - Citizens can contact GFL directly to add an additional can for a discounted rate of \$5 per month
- ReWa Charges
  - ReWa Collection (formerly SEWER)
  - ReWa Trunk & Treatment (formerly REWA)
    - NO RATE CHANGE; ONLY DESCRIPTION CHANGE

### **Municipal Court**

Monies disbursed for July 2022

- General Fund ~ \$494.00
- Victim's Fund (Anderson County) ~ \$59.27
- State Assessment ~ \$771.73

### **Finance**

- July 2022 Budget
 

○ General Fund	Income \$20,285.37	~	Expense \$31,801.67
○ Water/Sewer	Income \$70,783.91	~	Expense \$66,266.72
○ Hospitality Tax	Income \$2,635.62	~	Expense \$2,635.89
- Over Budget Items (YTD)
  - None
- Net Totals - YTD
  - +\$29,455.40





# Town of West Pelzer

**Report** Issues & Find Information

## Connect Via Text

Introducing a new way to skip a phone call and use your mobile phone's text messaging service to quickly report issues and/or find information on the go.

## 24/7 Assistance

Smart texting technology evaluates your input and searches keywords to provide you with assistance anytime, day or night.

## Get Started

Text **Hi** or any of the featured keywords to: **864.865.8030**

**!** West Pelzer Alerts *(Additional Service Option)*

## Receive Town Text Message Notifications!

Opt-in today,

text

**WPALETS**

to: **91896**



### What to Expect:

- After the initial keyword is sent, you will receive a confirmation message asking you to reply YES to verify opt-in.
- Message frequency varies.
- Message and data rates may apply. Check with your carrier for more details.

### How to Opt-Out:

- Text STOP at any time to remove yourself from the notification list.

View terms and privacy policy info at: [textmygov.com/opt-in-terms-conditions](https://textmygov.com/opt-in-terms-conditions)

Powered by

**TextMyGov**™



To: Mayor Sanders and Council  
From: Chief Scott Stoller  
Subject: Police Department Report  
Date: August 1, 2022

---

*The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!*  
*chief@westpelzer.com or 864-947-6297 ext. 103*

#### **Crime Stats**

- Reports- 14
- Arrests- 4 persons
  - Unlawful neglect of a child
  - Larceny
  - Driving under suspension
  - Drug offense
- Tickets written – 69
- Warnings- 13
- Motor vehicle collisions - 1

#### **Updates**

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. ***To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.***
- Our National Night Out event will be held Friday, August 5<sup>th</sup>. It has been combined with our Summer Jams series. This will provide for excellent interaction amongst residents and public safety personnel alike.
- PLEASE use caution this summer, temperatures are very hot and increasing. Stay hydrated and limit heat exposure.

**ORDINANCE 2022-0510.2**  
**Annexation and Sewer/Water Service**

**Section 1: General**

- (A) Contiguous properties. Annexation into the town is required as a condition prior to the Town of West Pelzer (Town), Renewable Water Resources (ReWA), Anderson County, and/or their agents or other water/sewer providers, providing sewer or water service to any lot, parcel, or piece of land located outside the corporate limits of the Town and contiguous to the Town limits.
- (B) Denied contiguous properties. If a formal annexation petition on any lot, piece, or parcel of land, located outside the corporate limits of the Town and also contiguous to the Town, is denied by the Town, or if the Town Council makes such a determination on its own motion without a petition, sanitary sewer services or water services may be provided to such property, notwithstanding division (A) of this section.
- (C) Noncontiguous properties. Sanitary sewer service or water service may be provided by the Town of West Pelzer, Renewable Water Resources (ReWA), Anderson County, and/or their agents or other water/sewer providers, to noncontiguous properties located outside of the corporate limits of the Town, provided however that the title holders/owners of the same execute a binding legal document acceptable to the Town, requiring the title holders/owners and their heirs, successors and assigns to annex the subject properties into the Town within 90 days of the same becoming contiguous to the the Town limits. The referenced legal document shall be approved by the Town Attorney and recorded by the title holders/owners in the Register of Deeds Office for Anderson County
- (D) This Ordinance shall take effect as of the date passed by Town Council on second reading. This Ordinance is not applicable to existing water and sewer customers with contiguous properties until title to or ownership interest in any such contiguous properties is transferred/changed from the existing title holder/owner to a third party or other entity of any nature.

Contiguous properties are defined as those that are located in the County at the Town boundaries and touch other properties already located in the Town, or are only separated from properties located in the Town by an "intervening connector" such as a road, street, waterway, etc. as described by Section 5-3-305 of the SC Code of Laws.

First Reading: May 10, 2022  
Second Reading: June 21, 2022 - TABLED

---

Mayor, Blake Sanders

---

Town Clerk, Paula H. Payton, MMC



**ORDINANCE 2021-0705**  
**Annexation and Sewer/Water Service**

**Section 1: General**

- (A) Contiguous properties. Annexation into the town is required to be requested as a condition prior to the Town of West Pelzer, Renewable Water Resources (ReWA), Anderson County, and/or their agents or other water/sewer providers, providing sewer or water service to any lot, parcel, or piece of land located outside the corporate limits of the town and contiguous to the town limits.
- (B) Denied contiguous properties. If a formal annexation petition on any lot, piece, or parcel of land, located outside the corporate limits of the town and also contiguous to the town, is denied by the town, or if Town Council makes such a determination on its own motion without a petition, sanitary sewer services or water services may be provided to such property, notwithstanding division (A) of this section.
- (C) Noncontiguous properties. Sanitary sewer service or water service may be provided by the Town of West Pelzer, Renewable Water Resources (ReWA), Anderson County, and/or their agents or other water/sewer providers, to noncontiguous properties located outside of the corporate limits of the town; provided that the owners of the same execute a binding legal document acceptable to the town, requiring the owners and their heirs, successors and assigns to annex the subject properties into the town within 90 days of the same becoming contiguous to the town. The referenced legal document shall be approved by the Town Attorney and recorded by the owners in the Register of Deeds office for Anderson County
- (D) Section 1 is not not-applicable to existing water and sewer customers and only-applies after affected property changes in ownership or title or new utility services and after passage of this ordinance, unless noted by exceptions below:
- Property is transferred to immediate family members (eg. Living Trust, siblings, etc.) and a new utility service is not required
  - Property is greater than 5 acres and used for agricultural purposes (subdivision of subject property is required to request annexation into the town within 90 days of subdivision)

Formatted: Indent: Left: 0", First line: 0"

Contiguous properties are those that are located in the County at the town boundaries and touch other properties already located in the town, or are only separated from properties located in the Town by an "intervening connector" such as a road, street, waterway, etc. as described by Section 5-3-305 of the SC Code of Laws.