



## COUNCIL MEETING MINUTES

Tuesday February 8, 2022

6:00pm

West Pelzer Municipal Center  
30 Main Street

Those present: Mayor Blake Sanders, Councilmen Jim Riddle, Johnny Rogers and Jeff Lee; Town Clerk Paula Payton and Chief Scott Stoller

INVOCATION/PLEDGE OF ALLEGIANCE – Mayor Sanders

CALL TO ORDER – Mayor Sanders 6:02pm

APPROVAL OF MEETING MINUTES *January 11, 2022 Council Meeting*  
Councilman Lee made a motion to approve, 2<sup>nd</sup> by Councilman Riddle; all were in favor.

### PRESENTATIONS AND REPORTS

*Paula Payton - Clerk's Report – see attached*

*Chief Stoller – Police Department Report – see attached*

*Mayor Blake Sanders – Update on Strategic Planning Session (February 11, 2022)*

### CITIZEN COMMENTS (sign up required / max 3 minutes)

Debbie Scroggs thanked the police department for their help with recent issues on Spring Street.

OLD BUSINESS - none

NEW BUSINESS - none

### REQUEST BY COUNCIL

Councilman Rogers – none

Councilman Riddle – none

Councilman Lee – questioned the status of the Planning Commission; Payton responded that the commission needed a minimum of one member added. Ordinance requires 5-13 members.

Mayor Sanders – At the March meeting Council will be hearing first reading on an Ordinance to regulate zoning for commercial property on Main Street;

The transfer of our sewer system to ReWa has been set for March 31, 2022; there will be no change in rates;

Anderson Area Chamber of Commerce has asked to present at the March meeting;

Budget workshops will begin in March for the 22/23 budget;

The second tranche of ARPA funds should be received in the spring 2022;

Thank you to Chief Stoller for handling the liquidation of vehicles and equipment for the Police Department, Public Works and Administration;

Thank you to Jeff Pearson, Jim Riddle and Paula Payton for being part of the discussions with SCDHEC regarding our water quality;  
Thank you to Mayor Pro-Tem Jim Riddle for stepping in during recent illness.

EXECUTIVE SESSION - none

ADJOURNMENT

At 6:18pm Mayor Sanders made a motion to adjourn, 2<sup>nd</sup> by Councilman Riddle; all were in favor.

Minutes prepared by:

*Paula H. Payton, MMC*

Town Clerk



[www.westpelzer.com](http://www.westpelzer.com)

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To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: February 8, 2022

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*The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. [ppayton@westpelzer.com](mailto:ppayton@westpelzer.com) or 864-947-6297 ext. 101*

#### **Administration**

- The Quarterly Department Meeting was held January 14, 2022
  - A summary was provided to Council following the meeting
- Training – January 2022
  - Business License Update - MASC

#### **Public Works**

- 12 work orders were completed in the month of January 2022.
  - Work Orders can be submitted online ([www.westpelzer.com](http://www.westpelzer.com)) or by calling Town Hall
- 2020 CCR Water Quality Report is available at [www.westpelzer.com](http://www.westpelzer.com)
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- ReWa increase will be effective on the February 2022 Utility Bills
  - Current Rate
    - Residential \$12 base; \$5.86/1,000
    - Commercial \$12 base; \$5.57/1,000
  - February 2022 Rate
    - Residential \$12.38 base; \$6.27/1,000
    - Commercial \$12.38 base; \$5.96/1,000

#### **Municipal Court**

Monies disbursed for January 2022

- General Fund ~ \$878.11
- Victim's Fund (Anderson County) ~ \$155.35
- State Assessment ~ \$1,363.54

New Court Clerk – Dorothy Simpson

## Finance

- January 2022 Budget
  - General Fund    Income \$83,706.99    ~    Expense \$35,828.64
  - Water/Sewer    Income \$72,383.68    ~    Expense \$70,608.35
  - Hospitality Tax    Income \$15,909.82    ~    Expense \$24,404.01
- Over Budget Items (YTD)
  - 01-7220-100 Dues & Subscriptions PD
  - 03-7195-000 SCDHEC Fees
  - 03-7290-000 & -200 Property Vehicle Liability
- Net Totals - YTD
  - +\$272,491.86



To: Mayor Sanders and Council

From: Chief Scott Stoller

Subject: Police Department Report

Date: February 3, 2022

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*The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!*

*sstoller@westpelzer.com or 864-947-6297 ext. 103*

#### **Crime Stats**

- Reports- 16
- Arrests- 3
  - Driving Related – 2
  - Trespass and resisting arrest - 1
- Tickets Written- 32
- Warnings- 17

#### **Updates**

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. ***To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.***

We foresee the next three-way stop at Dendy and Welborn to be installed in the next two weeks by public works. We plan to utilize the same advertisements, pre-warnings, and reasonable enforcement once installed, as was done with Holiday Street.

- Sergeant Tim Richey was recognized by Anderson Area Crime Stoppers for his response to a call for a distraught individual in crisis, threatening to harm himself with a firearm while Sgt. Richey was still working at Belton Police Department. Sgt. Richey safely and successfully disarmed the individual and arranged for him to get help that he needed to address the underlying issue.



Council Planning Workshop 3.9.2020

Must Do:	Notes:	Task:	Status:
Crosswalks (Gray's/MTP)	Educate/decals/signage/paint curb yellow	Contact SCDOT / Anderson Co.	Complete
Employee Appreciation	Month of May (beginning 2021)	Certificates/gift cards - request budget	Increased coverage by PD
Safety	Residents/Businesses/Visitors	Addressed w/ PD	Complete - May 2021
Main Street beautification	Dress the manequin	Plant flowers/trees	Completed 9/8/2020
Main Street beautification	Dress the manequin	Paint benches	Complete
Main Street beautification	Dress the manequin	Paint fire hydrants	Completed 6/22/2020
Finish Flag @ Chapman Park		Mulch	Completed 6/18/2020
Security at Town Hall	Admin CIP request	light/rope/flag/flowers/rocks/mulch	Completed Dec 2020
Shades at Town Hall	Admin CIP request	Install cameras	
Codes / Ordinance	Update/enforcement/codify		Final Reading - Feb 2021 - Complete
Council Committees	Not run by Mayor	Spoke w Pelzer	Planning stage/after Nov election
Traffic Light @ Palmetto Rd	SCDOT	Annex/Sale of Dalrymple Farm	Discussion - 2022
Sell Sewer	ReWa / USDA		Final Negotiation
Welcome Packet	Residents/Businesses	brochure, logo items - intro in Jan	Completed Jan 2021
Transparency		All financials reviewed by 3 officials	
Communicate Better		Email/Text regularly/Zoom	Request for iPads - ARPA FUNDING
More Mayor/Council/Employee pride	Business cards, shirts, logo item	get pricing; submit to mayor	
Recognize Veterans	Event	July 4th/flag raising/Charles Ellenburg	completed 7/1/2020

Should Do:	Notes:	Task:	Status:
SCDOT Relationships	Parking		
City Flag		approved 6/9/2020; ordered 9/29/2020	Placed on MC 11/2/2020
Christmas Lights			purchased (by WI) 9/17/2020
Deed ROW's to property owners		letters out to property owners	Complete- June 2021
Local Business Association			Planning / Fall 2020
Water Tank painting			ARPA FUNDING
Professional Growth	Employees / Officials	Quarterly Training for Admin/PW	Schedule/training set - update as needed
Educate / Grow	Businesses/Council/Staff/Residents	"Did you know?" Facebook/Water Bill	Started Jan 2021
Permanent Basketball Goal/Court			Planning

Could Do:	Notes:	Task:	Status:
Open Town Hall more for fun			
Greenway	Depot Road / Split Project		
New park "West End"	Vicar's Development		Ready for Construction
Build something big			
Mural on Town Hall			Complete - July 2021
More Annexation	Palmetto/W.Stewart/Dendy	90 New Homes	Approved by Council March 2

Other:	Notes:	Task:	Status:
Caution lighting at Grays			
Waffle House / Chick fil A			
Businesses	Well lit / attractive	PD - Duke notifications	
Traffic Calming	Holiday Street, Park Street, Dendy Street	Speed bumps, add. Stop Signs	Installation of 4-way stops - in process
Movies in the Park			PARD Funding
Sock Hop	Engage young people		

Food Pantry	How is it doing?			Monthly/quarterly reminder	Doing well
Book Exchange	Little Free Library				Completed Dec 2020
Fans for Park				Get quote from an electrician	Completed 6/19/2020 \$800
Crime Watch	More participation	C		Qrtly meeting / special speakers	Chief Stoller - planning

After Workshop Discussion:

Recycling Center - Johnny Rogers	Notes:	Task:	Status:
Relocate Drop Box - Paula Payton			ARPA FUNDING
Update Zoning Ordinances - Jim Riddle			
Code Enforcement Officer - Johnny Rogers	SafeBuilt		In Process - January 2021
Public Works Building			ARPA FUNDING
Old (old) Town Hall - Blake Sanders	Business Incubator	Partnerships / CDC	Planning
Bond Restructure - Blake Sanders			Complete - June 2021
Spring Street Property			