



COUNCIL MEETING AGENDA

Tuesday January 11, 2022

6:00pm

West Pelzer Municipal Center

30 Main Street

Swearing In of Councilman Johnny Rogers and Jeff Lee

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) December 7, 2021 Council Meeting
- IV. PRESENTATIONS AND REPORTS
 - a) Paula Payton - Clerk's Report
 - b) Chief Stoller – Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
 - a) *Second Reading of Ordinance 2021-1109 "AN ORDINANCE TO PROVIDE FOR THE AMENDMENT OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022"*
- VII. NEW BUSINESS
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT

Reception immediately following the meeting



COUNCIL MEETING MINUTES

Tuesday January 11, 2022

6:00pm

West Pelzer Municipal Center

30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Johnny Rogers and Jeff Lee; Town Attorney Carey Murphy, Town Clerk Paula Payton and Chief Scott Stoller.

Swearing In of Councilman Johnny Rogers and Councilman Jeff Lee; Oath of Office given by Town Attorney Carey Murphy.

INVOCATION/PLEDGE OF ALLEGIANCE – Mayor Sanders

CALL TO ORDER – Mayor Sanders 6:04pm

APPROVAL OF MEETING MINUTES - December 7, 2021 Council Meeting

Councilman Riddle made a motion to approve, 2nd by Councilman Lee; all were in favor.

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report – see attached

Chief Stoller – Police Department Report – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes - None

OLD BUSINESS

Second Reading of Ordinance 2021-1109 "AN ORDINANCE TO PROVIDE FOR THE AMENDMENT OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022"

Clerk's Comments: This is an amendment to the 2021-2022 budget to accept the first tranche of the American Rescue Plan Act funds; funds collected to date - \$235,480.19; first reading was approved at the November 9, 2021 Council Meeting. Mayor Sanders added that a strategic planning workshop would be scheduled to determine priority expenses for the funds. Mayor Sanders made a motion to approve, 2nd by Councilman Lee; all were in favor.

NEW BUSINESS - None

REQUEST BY COUNCIL

Councilman Rogers – None

Councilman Riddle – offered congratulations to Councilman Lee and Councilman Rogers

Councilman Lee – None

Mayor Sanders – With the prediction of inclement weather for the coming weekend the Town is prepared to provide deicer for the local churches if they meet on Sunday.

Thank you to Councilman Riddle and wife, Sue for all their hard work decorating the Town for Christmas;

The City of Anderson has invited all elected officials to their annual MLK breakfast to be held Friday January 14, 2022;

Please continue to be flexible with staff and office hours as we face more sickness and staffing issues.

EXECUTIVE SESSION - None

ADJOURNMENT

At 6:18pm Councilman Lee made a motion to adjourn, 2nd by Mayor Sanders; all were in favor.

Minutes prepared by:

Paula H. Payton, MMC

Town Clerk



www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: January 11, 2022

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Quarterly Department Meeting is scheduled for January 14, 2022
 - A summary will be provided to Council following the meeting
- Training – December 2021

Public Works

- 8 work orders were completed in the month of December 2021.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall
- 2020 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- ReWa increase will be effective on the February 2022 Utility Bills
 - Current Rate
 - Residential \$12 base; \$5.86/1,000
 - Commercial \$12 base; \$5.57/1,000
 - February 2022 Rate
 - Residential \$12.38 base; \$6.27/1,000
 - Commercial \$12.38 base; \$5.96/1,000

Municipal Court

Monies disbursed for December 2021

- General Fund ~ \$248.91
- Victim's Fund (Anderson County) ~ \$28.44
- State Assessment ~ \$439.15

Finance

- December 2021 Budget
 - General Fund Income \$62,930.78 ~ Expense \$29,220.30
 - Water/Sewer Income \$68,171.23 ~ Expense \$62,732.77
 - Hospitality Tax Income \$2,998.34 ~ Expense \$3,538.10
- Over Budget Items (YTD)
 - 01-7220-100 Dues & Subscriptions PD
 - 03-7195-000 SCDHEC Fees
 - 03-7290-000 & -200 Property Vehicle Liability
- Net Totals - YTD
 - +\$242,273.94



To: Mayor Sanders and Council

From: Chief Scott Stoller

Subject: Police Department Report

Date: January 1, 2022

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items or anything else. I want your input!
sstoller@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports- 14
- Arrests- 1
 - Driving Under Suspension/Firearms Violation - 1
- Tickets Written- 21
- Warnings- 12

Updates

- Reminder: If anyone needs to reach an officer for general information, they can call 864-947-6297 opt 5. **To make a report or request a response call Anderson County Dispatch 864-260-4444; If it is an emergency, please dial 911.**
- Reminder: full enforcement of the three-way stop at Holiday St. & Marguerite St. is now occurring. We see generally good compliance. In coordination with Public Works, we expect the next intersection to be added soon.

AN ORDINANCE TO PROVIDE FOR THE AMENDMENT OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA:

SECTION 1. In accordance with The Code of Ordinances for the Town of West Pelzer, South Carolina, there is hereby adopted for the fiscal period July 1, 2021 to June 30, 2022, an operating budget for the Town of West Pelzer, South Carolina, based on budget estimates of various funds as prepared by the Mayor and incorporated into the FY 2021-2022 operating budget document, and as modified by the attached adjustment schedule.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus/Deficit</u>
General Fund	\$479,664.81	\$479,664.81	0
Water/Sewer Fund	\$654,196.00	\$654,196.00	0
Hospitality Fund	\$36,000.00	\$36,000.00	0
ARPA Fund	\$235,480.19	\$235,480.19	0
Totals	\$1,405,341.00	\$1,405,341.00	

SECTION 3. A bound copy of the budget containing detailed schedules which support the appropriations set forth in Section 2, above, shall be attested by the Mayor and maintained as an official record in the office of the Mayor and Town Clerk.

SECTION 4. This Ordinance shall become effective upon date of passage, designated as Ordinance No. 2021-1109. Subsequent review of revenues and expenditures occurs daily, weekly, and monthly; a review of revenues and expenditures will occur by council biannually.

DONE, RATIFIED, AND PASSED this 11th day of January, 2022.



MAYOR

ATTEST:


Town Clerk