



COUNCIL AGENDA

Tuesday June 1, 2021

6:00pm

West Pelzer Municipal Center

30 Main Street

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) May 11, 2021 Council Meeting
 - b) May 21, 2021 Council Workshop
- IV. PRESENTATIONS AND REPORTS
 - a) Paula Payton - Clerk's Report
 - b) Chief Eliopoulos – Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. PUBLIC HEARING

2021-2022 ANNUAL BUDGET
- VII. OLD BUSINESS
 - a) *Second Reading of Ordinance No. 2021-0504* "2021-2022 ANNUAL BUDGET"
- VIII. NEW BUSINESS
- IX. REQUEST BY COUNCIL
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT



COUNCIL MEETING MINUTES

Tuesday June 1, 2021

6:00pm

West Pelzer Municipal Center
30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Johnny Rogers and Pat Alexander; Town Attorney Carey Murphy, Town Clerk Paula Payton and Chief Alexis Eliopoulos.

INVOCATION/PLEDGE OF ALLEGIANCE - Mayor Sanders

CALL TO ORDER - Mayor Sanders at 6:02pm

APPROVAL OF MEETING MINUTES

May 11, 2021 Council Meeting

May 21, 2021 Council Workshop

Councilman Riddle made a motion to approve, 2nd by Councilwoman Alexander; all were in favor.

PRESENTATIONS AND REPORTS

Paula Payton - Clerk's Report – see attached

Chief Eliopoulos – Police Department Report – see attached

Councilwoman Vicki Farmer entered the meeting at 6:05pm

CITIZEN COMMENTS (sign up required / max 3 minutes)

Joyce Vanhook – questioned if business owners are responsible for cleaning up litter (cigarette butts) around their business? Mayor Sanders asked Chief Eliopoulos to respond. Chief Eliopoulos stated that it was the business owners responsibility and she would speak with them.

PUBLIC HEARING 2021-2022 ANNUAL BUDGET

Mayor Sanders gave an overview of the 2021-2022 budget; the budget reflects a \$1,133,860.81 revenue/expense. Mayor Sanders opened the public hearing for comment at 6:09pm; No comments or questions; Mayor Sanders closed the public hearing at 6:09pm.

OLD BUSINESS

Second Reading of Ordinance No. 2021-0504 "2021-2022 ANNUAL BUDGET"

Clerk's Comments: Council held a budget workshop in March 2021; budget was prepared based on previous year; Council was provided a copy of the proposed budget via email on Friday April 30, 2021; No increase in taxes or fees; Carry over of the 2020/2021 budget, but more unallocated reserves/capital funds than last year; 1st reading was held at the May 11, 2021 meeting. Councilwoman Alexander made a motion to approve, 2nd by Councilwoman Farmer; all were in favor.

NEW BUSINESS - None

REQUEST BY COUNCIL

Councilwoman Farmer – none

Councilwoman Alexander – none

Councilman Rogers – none

Councilman Riddle – reminder of the “We the People” book club; Organizational meeting will be held next week and information will be distributed to the public.

Mayor Sanders – Palomino Trot coming up this weekend.

Paving funds have been requested for Spring Street, Morgan Street and the remainder of W. Stewart Street. Work will be scheduled to begin once the job is awarded.

July Events – 7/10 Ribbon Cutting Ceremony; 7/18 Ice Cream Social in Chapman Park; 7/24 Dog Days of Summer

EXECUTIVE SESSION - None

ADJOURNMENT

At 6:14pm Mayor Sanders made a motion to adjourn, 2nd by Councilman Riddle; all were in favor.

Minutes prepared by:

Paula H. Payton, CMC

Town Clerk



www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: June 1, 2021

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next 2021 Quarterly Department Meeting will be scheduled for July/August
- Training – May 2021
 - Paula Payton – UW Greenbay (virtual)
- 2021 General Obligation Bond
 - Bids are currently being accepted
 - Closing will be scheduled prior to June 30, 2021

Public Works

- 11 work orders were completed in the month of May 2021.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall
- 2019 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Spring Clean Up – Waste Industries is scheduled for Saturday May 15, 2021

Municipal Court

Monies disbursed for May 2021

- General Fund ~ \$1,875.06
- Victim's Fund (Anderson County) ~ \$263.52
- State Assessment ~ \$3,195.81

Finance

- May 2021 Budget
 - General Fund Income \$32,028.56 ~ Expense \$44,007.14
 - Water/Sewer Income \$67,876.70 ~ Expense \$59,489.74
 - Hospitality Tax Income \$3,890.74 ~ Expense \$3,896.20
- Over Budget Items (YTD)
 - 01-4258-000 Hospitality Tax Liability Insurance (carry over from previous year)
 - 01-7220-100 Dues & Subscriptions
 - 01-7260-100 Professional Services – PD
 - 01-7290-000 GF/PD Liability Insurance (carry over from previous year)
 - 03-7170-000 Postage (increase in customers)
 - 03-7190-200 Utilities – Sewer (increase in power usage)
 - 03-7220-000 Dues & Publications
 - 03-7236-000 Sanitation Contract (increase in customers)
 - 03-7260-000 Professional Services – Water (increase in customers)
 - 03-7261-000 Water Contract (increase in customers)



To: Mayor Sanders and Council

From: Chief Alexis Eliopoulos

Subject: Police Department Report

Date: June 1, 2021

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items.

aeliopoulos@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports-20
- Arrests-9
 - traffic related charges – 2
 - Unlawful communication-1
 - Harassment 2nd degree- 1
 - Assault and Battery 3rd degree- 1
 - Disorderly Conduct- 1
 - TPN-1
 - Drug Charges-1
 - Juvenile Pickup order- 1
 - Grass/weed violation letters sent- 17
- Tickets Written- 69
- Warnings- 26
- May 2020 there was 34 reports and 16 Arrests. Arrests are down 50 % from May 2020

Updates

- Palomino trot 5k and 1 Mile fun run on June 5th starting at 8am. Will affect traffic on Hwy 8 east bound lane, Palmetto Rd north bound lane, Depot Rd south bound lane. Other roads that will be affected include; Tasha Dr, Welborn St, Dendy St, Spring St, and Smith St. Roads will reopen as quickly as possible. Race should not last more than an hour.

- The Dept was gifted 4 Tire Deflation Devices and 8 Flashlights from the United States Deputy Sheriff's Association
- Lt Stoller and Sgt Marro successfully completed SFST training
- Reminder: If anyone needs to reach an Officer, they can call 864-947-6297 opt 5 or Anderson County Dispatch 864-260-4444; If it is an emergency, please dial **911**.

AN ORDINANCE TO PROVIDE FOR THE ADOPTION OF AN OPERATING BUDGET, ITS EXECUTION AND EFFECT, FOR THE FISCAL PERIOD JULY 1, 2021 THROUGH JUNE 30, 2021

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA:

SECTION 1. In accordance with The Code of Ordinances for the Town of West Pelzer, South Carolina, there is hereby adopted for the fiscal period July 1, 2021 to June 30, 2022, an operating budget for the Town of West Pelzer, South Carolina, based on budget estimates of various funds as prepared by the Mayor and incorporated into the FY 2021-2022 operating budget document, and as modified by the attached adjustment schedule.

SECTION 2. The total revenues and expenditures for the fiscal period are estimated as follows:

	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus/Deficit</u>
General Fund	\$479,664.81	\$479,664.81	0
Water/Sewer Fund	\$654,196.00	\$654,196.00	0
Hospitality Fund	\$36,000.00	\$36,000.00	0
Totals	\$1,133,860.81	\$1,133,860.81	0

SECTION 3. A bound copy of the budget containing detailed schedules which support the appropriations set forth in Section 2, above, shall be attested by the Mayor and maintained as an official record in the office of the Mayor and Town Clerk.

SECTION 4. This Ordinance shall become effective upon date of passage, designated as Ordinance No. 2021-0504. Subsequent review of revenues and expenditures occurs daily, weekly, and monthly; a review of revenues and expenditures will occur by council biannually.

DONE, RATIFIED, AND PASSED this 15th day of June, 2021.


MAYOR

ATTEST:


Town Clerk