



West Pelzer

South Carolina COUNCIL AGENDA

Tuesday November 10, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) September 1, 2020 Council Meeting
- IV. PRESENTATIONS/CLERK'S REPORT
 - a) Paula Payton - Clerk's Report
 - b) Chief Eliopoulos - Police Department Report
 - c) Mayor Sanders - Proclamation for Poet Laureate
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - a) Appointment of Planning Commission Member
 - i Dana Eudy
 - b) Resolution No. 2020-1110 "A Resolution to Approve the Capital Improvement Funding for Safety Improvements to Town Hall and Other Municipal Facilities"
 - c) Resolution No. 2020-1110 "Approval of PARD Funding for Park Improvements"
 - d) Approval of 2021 Meeting Schedule
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
 - a) Discussion of Potential Economic Development
No action will be taken following Executive Session
- X. ADJOURNMENT

COUNCIL MEETING MINUTES

Tuesday November 10, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

Those present – Mayor Blake Sanders, Council Members Jim Riddle, Johnny Rogers and Pat Alexander; Town Clerk Paula Payton and Chief Alexis Eliopoulos.

INVOCATION/PLEDGE OF ALLEGIANCE – Gary Alexander

CALL TO ORDER – Mayor Sanders 6pm

APPROVAL OF MEETING MINUTES - September 1, 2020 Council Meeting

Councilman Rogers made a motion to approve, 2nd by Councilwoman Alexander; all were in favor.

Councilwoman Farmer entered the meeting at 6:02pm

PRESENTATIONS/CLERK'S REPORT

Paula Payton - Clerk's Report – see attached

Chief Eliopoulos – Police Department Report – see attached

Mayor Sanders - Proclamation for Poet Laureate – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes)

Joyce Vanhook – stated that the plastic was coming up from under the mulch on the playground at Chapman Park.

OLD BUSINESS - None

NEW BUSINESS

Appointment of Planning Commission Member - Dana Eudy

Mayor Sanders made a motion to approve, 2nd by Councilman Riddle; all were in favor.

Resolution No. 2020-1110 "A Resolution to Approve the Capital Improvement Funding for Safety Improvements to Town Hall and Other Municipal Facilities"

Councilman Rogers made a motion to approve, 2nd by Councilman Riddle; all were in favor.

Resolution No. 2020-1110a "Approval of PARD Funding for Park Improvements"

Councilman Riddle made a motion to approve, 2nd by Councilwoman Alexander; all were in favor.

Approval of 2021 Meeting Schedule

Mayor Sanders made a motion to approve, 2nd by Councilman Riddle; all were in favor.

REQUEST BY COUNCIL

Jim Riddle - None

Johnny Rogers - None

Pat Alexander - None

Vicki Farmer - None

Blake Sanders – 2021 Christmas Parade is scheduled for December 5th at 5:30pm; registration forms are on the Town website and can be emailed to ppayton@westpelzer.com or cboudreau@townofpelzer.com

EXECUTIVE SESSION - Discussion of Potential Economic Development

No action will be taken following Executive Session

At 6:21pm Mayor Sanders made a motion to exit regular session and enter executive session, 2nd by Councilman Rogers; all were in favor.

At 7:14pm Mayor Sanders made a motion to exit executive session and enter regular session, 2nd by Councilman Rogers; all were in favor.

ADJOURNMENT

At 7:14pm Mayor Sanders made motion to adjourn, 2nd by Councilwoman Farmer; all were in favor.

Minutes prepared by:

Paula H. Payton. CMC

Town Clerk

#gowest

www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: November 10, 2020

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Quarterly Department Meeting will be held in January 2021
- Codification of the West Pelzer Town Code
 - Reviewed by Attorney; preparing final draft
 - Will be Presented to Council for 1st Reading in December 2020
- Abandon Rights-of-Way
 - Letters sent to 28 property owners stating the Town's desire to abandon these rights-of-way without compensation via quit claim deed transfer upon response from all adjacent owners;
 - Initial deadline to respond was July 31, 2020. 21 responses were received (17-yes / 4-no)
 - Final notice sent; response date of November 30, 2020
 - Ordinance to proceed will be presented to Council in December 2020
- Awarded 2021 Jim Tinnin Online Learning Scholarship - \$100 for IIMC Courses (MMC – Paula Payton)
- Completed Training for 2nd quarter:
 - Customer Service – Kelly Arthur, Michelle Driver
 - Business License Officials Association – Paula Payton
 - Municipal Finance Officers & Clerks Association – Paula Payton
- Christmas Lights
 - Donated by Waste Industries
 - Will be installed on 10 Main Street poles asap

Public Works

- 16 work orders were completed in the month of October 2020.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall

- 2019 CCR Water Quality Report is available at www.westpelzer.com
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays
- Completed Training for 2nd quarter:
 - Customer Service & Communication – Jeff Pearson

Municipal Court

Monies disbursed for October 2020

- General Fund ~ \$1,299.74
- Victim's Fund (Anderson County) ~ \$210.82
- State Assessment ~ \$2,519.82

Finance

- October 2020 Budget
 - General Fund Income \$22,817.25 ~ Expense \$33,433.62
 - Water/Sewer Income \$65,159.87 ~ Expense \$70,715.71
 - Hospitality Tax Income \$7,230.88 ~ Expense \$1,150.20
- Over Budget Items (YTD) - None



To: Mayor Sanders and Council

From: Chief Alexis Eliopoulos

Subject: Police Department Report

Date: November 1, 2020

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items.

aeliopoulos@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports-33
- Arrests-16
 - traffic related charges -- 9
 - Failure to Stop for Blue Lights- 1
 - DUI- 1
 - Open Container- 2
 - Shoplifting- 1
 - Warrant Served: 1
 - Loitering for drug purposes- 1
 - Disorderly Conduct- 2
 - Resisting Arrest- 1
 - Dogs running at Large- 2
 - Unlawful Burning- 1
- Tickets Written-86
- Warnings- 37
- Crime stats for October 2019 were 20 reports with 5 arrests.

Updates

- Pumpkinpalooza was a success and all officer worked the event without any safety issues or concerns.

- Three officers completed recertification training for RADAR operation.
- Reminder: If anyone needs to reach an Officer, they can call 864-947-6297 opt 5 or Anderson County Dispatch 864-260-4444; **If it is an emergency please dial 911.**

West Pelzer

Come friends and neighbors; gather round.
Come and explore our beautiful town,
The most grand and glorious place around,
A land ripe with hope and vision.

Come now all you who love the weird,
Who like the fit of well-trimmed beards.
Come forward now and join us all here
As we continue on our great mission.

Come here to where the Sasquatch roams.
Come and be led by the hand-etched stones
To a place that the blessed can call their
home,
A place where past and future meet.

Come walk the Grand Gallery halls,
And soak in beauty from the walls.
With room enough for one and for all
Along our manicured streets.

Come all you of this sacred tribe
Who like to dine, shop, or else imbibe
In a place with a friendly vibe
That boasts love and laughter on tap.
Come here dear friends and families too;
Celebrate the old and embrace the new.
Together there's nothing we can't do.
Let's put West Pelzer on the map!

James Campbell, Poet Laureate

West Pelzer November 2020

**PROCLAMATION DECLARING JAMES CAMPBELL
TOWN OF WEST PELZER POET LAUREATE**

WHEREAS, the Town of West Pelzer wishes to cultivate an enriched arts community with an emphasis on visual, performance, and literary arts – where poetry tells the history of human feeling and can sustain the emotional memory of a community; and

WHEREAS, poetry can carry us to the frontiers of linguistic imagination so that we can articulate our vision of the future, understanding that poetic traditions allow us to know more about our own culture and can serve as a passport to the cultures of others; and

WHEREAS, a poet laureate of West Pelzer seeks to help foster a passion for the reading, writing, sharing, and celebration of poetry; and

WHEREAS, on November 10, 2020, the Mayor selected James Campbell as the inaugural honorary position of Poet Laureate of the Town of West Pelzer, South Carolina; and

WHEREAS, James has demonstrated through his published works a passion for the expression of ideas through the written word and has exemplified a desire to foster a love for writing and poetry in others through facilitating writing workshops for both middle and high school students and the community at large; and

WHEREAS, James consistently creates and contributes poetry, lyrical, and literary works to be shared through multiple platforms and venues in our community and has received multiple acknowledgements and awards for his written works; and


WHEREAS, the West Pelzer Poet Laureate will be required to:

1. Visit schools and attend Town, library, and school functions as needed;
2. Be available for service over the two-year term;
3. Carry activities that engage the public in poetry or literary arts;
4. Give a reading at special Town events;
5. Write a summation of his/her impressions and experiences as Poet Laureate prior to the end of the two-year term, with the purpose of providing information that will help to improve, adjust or adapt the parameters of the post.

BE IT RESOLVED, by the Mayor and City Council this 10th day of November 2020, that the Town of West Pelzer is hereby authorized to select a Poet Laureate for the Town for a term of two years; and,

NOW, THEREFORE, BE IT RESOLVED, I, Blake Sanders, Mayor of West Pelzer, do hereby appoint James Campbell as the Inaugural West Pelzer Poet Laureate.

Thus proclaimed and adopted on November 10, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk

RESOLUTION NO. 2020-1110
RESOLUTION TO APPROVE THE CAPITAL IMPROVEMENT FUNDING FOR SAFETY
IMPROVEMENTS TO TOWN HALL AND OTHER MUNICIPAL FACILITIES

WHEREAS, the Town of West Pelzer identifies and considers public facilities owned by the Town are in need of upgrades to accommodate an increased need for public safety; and

WHEREAS, the Town has received quotes for public safety improvements that would deter the spread of COVID-19, increase safety of employees; and provide opportunities for staff to identify and mitigate safety concerns prior to engagement; and,

WHEREAS, the Town Council finds that this resolution is in the best interest and welfare of the residents of the Town.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WEST PELZER, SOUTH CAROLINA, AS FOLLOWS:

Section 1: The Town will fund from the Capital Improvement Budget PPE barriers in the lobby, automatic door closers, security cameras, and other improvements as deemed necessary.

Section 2: Total budget shall not exceed \$5,000 inclusive of all services required.

Resolution declared and adopted on November 10, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk

RESOLUTION 2020-1110a

A RESOLUTION TO REQUEST 2020 P.A.R.D. GRANT FUNDING

WHEREAS, the West Pelzer Town Council has the authority to request and accept grant awards, and;

WHEREAS, the Town of West Pelzer request Anderson County Legislative Delegation to fully endorse a PARD grant award in the amount of \$10,000 for an event and performing arts stage in Chapman Park and;

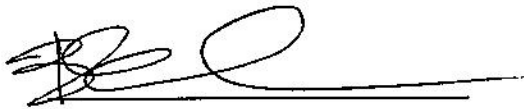
WHEREAS, the Town of West Pelzer through its efforts over the years has established a need to protect and preserve Chapman Park and the events that occur within; and

WHEREAS, the Legislative Delegation requires a commitment from local governments prior to official award of PARD funds;

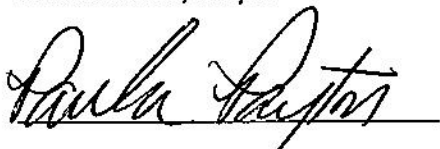
NOW, THEREFORE, IT IS HEREBY RESOLVED the by the West Pelzer Town Council:

That the Town of West Pelzer formally request PARD grant awards totaling \$10,000 and commits to providing required matching funds.

Resolved in meeting duly assembled this 10th day of November, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk



MEMORANDUM

TO: Town Council and Citizens
FROM: Mayor Blake Sanders
SUBJECT: 2021 Regular Scheduled Meeting Dates
DATE: January 1, 2021

The Town of West Pelzer meets for Regular Council Meetings on the First Tuesday of each month at 6:00P.M. The Town of West Pelzer Planning Commission will meet for Quarterly Meetings as follows. Additional meeting can be scheduled if needed. All meetings are held in the Council Chambers of the West Pelzer Municipal Center located at 30 Main Street, West Pelzer, SC 29669. The dates below are the scheduled Regular Meeting dates for 2021.

Council Meetings:

January 5, 2021
February 2, 2021
March 2, 2021
April 6, 2021
May 4, 2021
June 1, 2021
July 6, 2021
August 3, 2021
September 7, 2021
October 5, 2021
November 9, 2021
December 7, 2021

Planning Commission Meetings:

February 9, 2021
May 11, 2021
August 10, 2021
November 16, 2021–Mandatory Training