

# COUNCIL MEETING MINUTES

Tuesday September 1, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle and Johnny Rogers; Town Clerk Paula Payton and Lt. Scott Stoller.

INVOCATION/PLEDGE OF ALLEGIANCE – Mayor Sanders

CALL TO ORDER – Mayor Sanders at 6pm

Mayor Sanders made a motion to amend the agenda, following “Request by Council” to add “Executive Session – For purpose of Personnel Matters”, 2<sup>nd</sup> by Councilman Riddle; all were in favor.

APPROVAL OF MEETING MINUTES - July 7, 2020 Council Meeting

Councilman Rogers made a motion to approve, 2<sup>nd</sup> by Riddle; all were in favor

PRESENTATIONS/CLERK’S REPORT

*Paula Payton - Clerk's Report* – see attached

*Chief Eliopoulos - Police Department Report* – see attached (presented by Lt. Stoller)

*Mayor Sanders – COVID-19 Update* – We are waiting on additional reports from Anderson County; Town Council will not meet unless there are voting items on the agenda that affect the budget or public safety. We have added the requirement of a mask when entering the Municipal Center; We have submitted \$107,123 for Cares Act reimbursement.

*Paula Payton – Strategic Plan Update* – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes)

Jane Riddle asked if there were any gloves available for the West Pelzer Baptist Church Day Care; stated that they were having a very hard time finding enough supply. Mayor Sanders stated that the Town would see what we could find and be in touch.

REQUEST BY COUNCIL

Councilman Rogers - none

Councilman Riddle - none

Mayor Sanders – We are continuing to monitor any way that we can have the Town's fall events.

Mayor Sanders stated that there would be no votes taken or further discussion or action after executive session.  
*Public exited the building for executive session.*

Mayor Sanders made a motion to enter into executive session at 6:14pm, 2<sup>nd</sup> by Councilman Rogers; all were in favor

Mayor Sanders made a motion to exit executive session at 6:44pm, 2<sup>nd</sup> by Councilman Riddle; all were in favor

ADJOURNMENT

Mayor Sanders made a motion to adjourn at 6:44pm, 2<sup>nd</sup> by Councilman Riddle; all were in favor

Minutes prepared by:

*Paula H. Payton, CMC*

Town Clerk

# #gowest

[www.westpelzer.com](http://www.westpelzer.com)

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To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: September 1, 2020

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*The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. [ppayton@westpelzer.com](mailto:ppayton@westpelzer.com) or 864-947-6297 ext. 101*

## **Administration**

- The next Quarterly Department Meeting will be held in October 2020
- West Pelzer is partnering with Anderson County to promote the 2020 Census; please encourage your friends, family and neighbors to participate so we are counted accurately

## **Public Works**

- 18 work orders were completed in the month of August 2020.
  - Work Orders can be submitted online ([www.westpelzer.com](http://www.westpelzer.com)) or by calling Town Hall
- 2019 CCR Water Quality Report is available at [www.westpelzer.com](http://www.westpelzer.com)
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays

## **Municipal Court**

Monies disbursed for August 2020

- General Fund ~ \$1,879.80
- Victim's Fund (Anderson County) ~ \$225.53
- State Assessment ~ \$3,550.06

## **Finance**

- August 2020 Budget
  - General Fund    Income \$20,483.34    ~    Expense \$26,942.76
  - Water/Sewer    Income \$71,981.36    ~    Expense \$55,911.76
  - Hospitality Tax    Income \$2,699.25    ~    Expense \$332.89
- Over Budget Items (YTD) - None



To: Mayor Sanders and Council

From: Chief Alexis Eliopoulos

Subject: Police Department Report

Date: September 1, 2020

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*The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items.*

*[aeliopoulos@westpelzer.com](mailto:aeliopoulos@westpelzer.com) or 864-947-6297 ext. 103*

#### **Crime Stats**

- Reports-18
- Arrests-13
  - traffic related – 5
  - Warrant Served: 4
  - Trespass after Notice- 2
  - Liquor law Violations- 1
  - Dog running at Large- 1
- Tickets Written-72
- Warnings- 45
- Seven grass letters sent out for month of August
- Crime stats for August 2019 were 32 reports with 22 arrests. Down 50 % in arrests from last year.

#### **Updates**

- Reminder: If anyone needs to reach an Officer, they can call 864-947-6297 opt 5 or Anderson County Dispatch 864-260-4444; If it is an emergency please dial 911.

# Strategic Plan Update

To: Mayor & Council

From: Paula H. Payton, CMC

Date: September 1, 2020



Town Council has established three Strategic Themes that act as guide posts in developing goals, objectives, and tasks that will work to accomplish the mission and achieve the vision established for the Town.

**BUILD** a Safer Environment, **BEAUTIFY** the Town, and **BE OUR BEST.**

#### Completed:

- Installation of new mulch at Chapman Park and other public areas
- Complete Flag at Chapman Park
- Recognize Veterans (7/1/2020)
- Installation of Fans at Chapman Park

#### In Progress:

- Main Street Beautification
- Security Upgrades – waiting on quotes
- Update/Codification of Town Ordinances
- Sell Sewer – call scheduled 9/3
- Better Communication
- City Flag – getting quotes
- Christmas Lighting – waiting on funding
- Professional Growth – annual training programs are being developed for all departments

#### Planning Stage:

- Council Committees
- Welcome Packets – Residents/Businesses
- Mural on Municipal Center
- Book Exchange
- Crime Watch – Jan/Feb 2021