



West Pelzer

South Carolina

COUNCIL AGENDA

Tuesday February 4, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

- I. INVOCATION/PLEDGE OF ALLEGIANCE
- II. CALL TO ORDER
- III. APPROVAL OF MEETING MINUTES
 - a) January 7, 2020 Council Meeting
- IV. PRESENTATIONS/CLERK'S REPORT
 - a) Paula Payton - Clerk's Report
 - b) Chief Eliopoulos – Police Department Report
- V. CITIZEN COMMENTS (sign up required / max 3 minutes)
- VI. OLD BUSINESS
- VII. NEW BUSINESS
 - a) Resolution No. 2020-0204 "A Resolution to Approve Leaf & Limb Guidelines"
- VIII. REQUEST BY COUNCIL
- IX. EXECUTIVE SESSION
- X. ADJOURNMENT

COUNCIL MEETING MINUTES

Tuesday February 4, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Johnny Rogers and Pat Alexander; Town Clerk Paula Payton and Chief Alexis Eliopoulos.

INVOCATION/PLEDGE OF ALLEGIANCE – Councilwoman Alexander

CALL TO ORDER – Mayor Sanders 6:01pm

APPROVAL OF MEETING MINUTES - January 7, 2020 Council Meeting

Councilman Rogers made a motion to approve, 2nd by Councilwoman Alexander; all were in favor.

PRESENTATIONS/CLERK'S REPORT

Paula Payton - Clerk's Report – see attached

Chief Eliopoulos – Police Department Report – see attached

CITIZEN COMMENTS (sign up required / max 3 minutes)

Jackie Durham – noticed that Chapman Park was missing a baby swing; will it be replaced? Mayor Sanders stated that one had broken before Christmas and was replaced with a regular swing, but a new baby swing would be ordered.

OLD BUSINESS - none

NEW BUSINESS

Resolution No. 2020-0204 "A Resolution to Approve Leaf & Limb Guidelines"

Councilman Riddle made a motion to approve, 2nd by Councilman Rogers; all were in favor.

REQUEST BY COUNCIL

Councilwoman Alexander – none

Councilman Riddle – encouraged everyone to watch the State of the Union after tonight's meeting

Councilman Rogers - none

Mayor Sanders – Leadership Anderson will be visiting Town Hall on March 3rd;

Town-wide cleanup is scheduled for March 21st;

A budget workshop is scheduled for March 6th (10am-12pm);

Town has received complaints recently about an odor coming from the sewer plant; chemical levers have been checked and everything was good. If Council receives complaints Mayor Sanders requested that they let the Public Works Department know as soon as possible;

Weather reports are warning heavy rain for this week; Mayor Sanders asked Council to keep an eye out for flooding and report immediately if they see any areas of concern;

Anderson County has requested a municipal flag to be displayed at the Civic Center; Mayor Sanders asked Council to brainstorm about a new design. Will have to be submitted by April 2020.

EXECUTIVE SESSION - none

ADJOURNMENT

Mayor Sanders made a motion to adjourn at 6:20pm, 2nd by Councilwoman Alexander; all were in favor.

Minutes prepared by:

Paula H. Payton, CMC

Town Clerk



www.westpelzer.com

To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: February 4, 2020

The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items.
ppayton@westpelzer.com or 864-947-6297 ext. 101

Administration

- The next Department Meeting will be scheduled for April 2020
- West Pelzer is partnering with Anderson County to promote the 2020 Census; please encourage your friends, family and neighbors to participate so we are counted accurately
- West Pelzer Municipal Center and Public Works will be closed February 17th in observance of Presidents' Day
- West Pelzer Planning Commission Quarterly Meeting will be held Tuesday February 11, 2020 at 6pm

Public Works

- 29 work orders were completed in the month of January 2020.
 - Work Orders can be submitted online (www.westpelzer.com) or by calling Town Hall
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays

Municipal Court

Monies disbursed for January 2020 – **INFO NOT AVAILABLE**

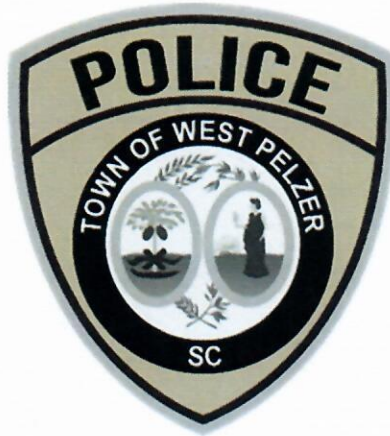
- General Fund ~ \$
- Victim's Fund (Anderson County) ~ \$
- State Assessment ~ \$

Finance

- January 2020 Budget
 - General Fund Income \$91,165.85 ~ Expense \$35,477.40
 - Water/Sewer Income \$71,249.18 ~ Expense \$71,604.33
 - Hospitality Tax Income \$4,039.26 ~ Expense \$301.38
- Over Budget Items (YTD)
 - 01-7201-100 PD Equipment Cost/Radio
 - Waiting on reimbursement for ballistic vests
 - 03-7290-200 WS Property/Vehicle Liability Insurance
 - Expense carried over from 2018/2019 budget year
 - 03-7375-000 WS Retirement
 - Variance paid by employee
 - 03-7220-000
 - New membership to South Carolina Rural Water Association
- 2019/2020 Budget
 - Water and Sewer expenses listed separately on the budget analysis
 - USDA requirement
- 2018/2019 Audit
 - Unqualified Opinion
 - Council received the completed audit at the January 7, 2020 meeting
 - Audit is available for public view at the Municipal Center or online at www.westpelzer.com
 - The Auditor will meet with Council Members upon request

Upcoming Events

- State of the Town – March 2020
- Adult Easter Egg Hunt – April 2020



To: Mayor Sanders and Council

From: Chief Alexis Eliopoulos

Subject: Police Department Report

Date: February 1, 2020

The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items.

aeliopoulos@westpelzer.com or 864-947-6297 ext. 103

Crime Stats

- Reports- 22
- Arrests-10
 - Drug related: 2
 - Trespass After Notice: 1
 - Traffic related: 6
 - City Ordinances: 1
 - Total # of charges of arrestees: 11
- Tickets Written-104
- Warnings-22

Updates

- Reminder: If anyone needs to reach an Officer, they can call 864-947-6297 opt 5 or Anderson County Dispatch 864-260-4444; **If it is an emergency please dial 911.**
- We want to congratulate Sgt Marro on his new born child. Born January 10

RESOLUTION 2020-0204

A RESOLUTION TO APPROVE LEAF AND LIMB GUIDELINES

WHEREAS, the Town of West Pelzer desires to maintain clean streets, free of debris, yard waste, and trash; and

WHEREAS, the Town of West Pelzer began a Leaf and Limb Pick-Up Pilot program for three (3) months in November 2018; and

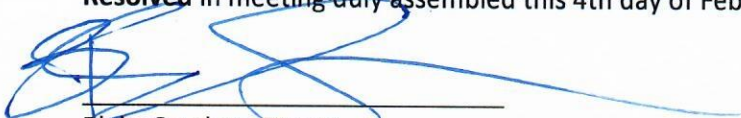
WHEREAS, the Town of West Pelzer has and will continue to provide pick-up for reasonable quantities of yard waste as defined; and

WHEREAS, the Town of West Pelzer will continue to schedule annual pick-up through our regular service provider for household garbage or other materials; and

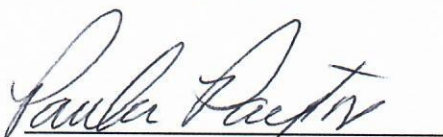
NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN OF WEST PELZER, THAT:

- The town shall collect reasonable quantities of yard waste, as defined below, during the third week of each month or at such times and dates as shall be set by the mayor. All pick-ups must be scheduled by submitted a work order in person (30 Main Street), over the phone (864-947-6297), or by using the online portal.
- All yard waste must be placed at the front curb or edge of a parcel near the road, unobstructed by fences, poles, vehicles, signs or similar objects, no earlier than 24 hours prior to a scheduled yard waste collection week.
- No other refuse or foreign materials, including but not limited to, paper, cans, flower pots, metal, string, or glass, shall be mixed with any yard waste.
- Leaves and grass clippings to be picked up shall be enclosed in plastic bags, securely tied and placed in a separate pile from other yard waste and any other refuse.
- Only tree limbs that are up to six inches in diameter (no longer than six feet in length), shall be picked up during the designated times. Tree limbs greater than six inches in diameter shall be kept in separate piles than any limbs less than six inches in diameter and any other yard waste.
- No pile of yard waste shall be more than four feet in height and ten feet in width. When it is required to have more than one pile, there must be at least two feet of space between each pile.
- The town shall not collect unreasonable amounts of yard waste, such as lot clearing, cutting of trees and large stumps. The disposal of such yard waste shall be the responsibility of the property owner or other person in use or control of the property.
- The town shall not collect construction and demolition materials, household garbage, hazardous materials, or other metals, tires, etc. The town will continue to schedule yearly pick-up through our regular service provider for the aforementioned materials.

Resolved in meeting duly assembled this 4th day of February, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk