

# COUNCIL MEETING MINUTES

Tuesday January 7, 2020

6:00pm

West Pelzer Municipal Center - 30 Main Street

Those present: Mayor Blake Sanders, Council Members Jim Riddle, Johnny Rogers, Pat Alexander and Vicki Farmer; Town Clerk Paula Payton and Town Attorney Carey Murphy.

INVOCATION/PLEDGE OF ALLEGIANCE – Gary Alexander

CALL TO ORDER – Mayor Sanders 6:01pm

APPROVAL OF MEETING MINUTES - December 3, 2019 Council Meeting

Councilman Rogers made a motion to accept the minutes as presented, 2<sup>nd</sup> by Councilwoman Farmer; all were in favor.

PRESENTATIONS/CLERK'S REPORT

*Paula Payton - Clerk's Report- See attached*

*2018/2019 Audit – given to Council for review*

*Chief Eliopoulos – Police Department Report- see attached (presented by Lt. Scott Stoller)*

CITIZEN COMMENTS (sign up required / max 3 minutes)

Gary Alexander – asked if something could be done about the bathtub, old cabinets and other trash discarded at Marguerite and James Street; Mayor Sanders stated that it would be taken care of.

OLD BUSINESS - none

NEW BUSINESS

*Resolution No. 2020-0106 “CTC Funding” – see attached.*

Councilman Riddle made a motion to accept Resolution No. 2020-0106, 2<sup>nd</sup> by Councilwoman Alexander; all were in favor.

*Resolution No. 2020-01061 “To Approve the Award of a Contract – Abandonment of Well” – see attached*

Councilman Riddle made a motion to accept Resolution No. 2020-01061, 2<sup>nd</sup> by Councilman Rogers; all were in favor.

*Resolution No. 2020-01062 “To Approve the Award of a Contract – Bollinger Street Town Hall” – see attached*

Councilman Rogers made a motion to accept Resolution No. 2020-01062, 2<sup>nd</sup> by Councilwoman Farmer; all were in favor.

*Andy Gambrell / Grand Gallery - Introduction of Artist Peter Kaniaris*

Peter Kaniaris is a Professor of Art at Anderson University. Peter studied Painting and Drawing at the Cleveland Institute of Art and received his Master of Fine Arts from the University of Houston. He has exhibited nationally and regionally at the Museum of Fine Art (Houston, TX), South Carolina State Museum (Columbia, SC), and the Detroit Institute of Art (Detroit, MI) and locally at the Belton Center for the Arts, Pickens Museum of Art, and Anderson Arts Center. Peter has taught Painting and Advanced Painting at Anderson University since 1986 and is also the Director of the Center for Learning and Teaching Excellence.

Mayor Sanders presented Mr. Kaniaris with a certificate from the Town of West Pelzer in recognition for his contribution to Cultural and Visual Arts throughout South Carolina.

REQUEST BY COUNCIL

Councilwoman Farmer – none

Councilwoman Alexander – none

Councilman Riddle – offered thanks to the public for their continued faithfulness to the council and thanks to those that voted for him in November

Councilman Rogers – none

Mayor Sanders – offered thanks to the Council for their dedication and asked that they consider attending the Municipal Elected Officials retreat in Hilton Head;

Asked that Council help to find funding for Christmas Lights to be placed on Main Street;

Reminder to everyone that the Town does leaf/limb pick up year-round at request of the citizen. Leaves must be bagged and limbs cut into 4' sections; Please do not take advantage of the program. The Town reserves the right to refuse service if specifications have not been followed.

EXECUTIVE SESSION - none

ADJOURNMENT

At 6:19pm Councilman Rogers made a motion to adjourn, 2<sup>nd</sup> by Councilwoman Alexander; all were in favor.

Minutes prepared by:

*Paula H. Payton, CMC*

Town Clerk



[www.westpelzer.com](http://www.westpelzer.com)

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To: Mayor Sanders and Council

From: Paula H. Payton, CMC

Subject: Clerk's Report

Date: January 7, 2020

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*The following are updates and information related to activities in the Town of West Pelzer and/or upcoming events. Please contact me with any questions that you may have related to these items. [ppayton@westpelzer.com](mailto:ppayton@westpelzer.com) or 864-947-6297 ext. 101*

#### **Administration**

- The next Department Meeting is scheduled for January 14, 2020; Mayor Sanders and Councilwoman Alexander will be attending
- West Pelzer is partnering with Anderson County to promote the 2020 Census; please encourage your friends, family and neighbors to participate so we are counted accurately
- West Pelzer Municipal Center and Public Works will be closed January 20<sup>th</sup> in observance of Martin Luther King, Jr. Day
- 2020 Council Meeting Schedule, Planning Commission Meeting Schedule and Office Closings have been provided in your box

#### **Public Works**

- 18 work orders were completed in the month of December 2019.
  - Work Orders can be submitted online ([www.westpelzer.com](http://www.westpelzer.com)) or by calling Town Hall
- Reminder - Sanitation will run as usual, unless notification is received, even on holidays

#### **Municipal Court**

Monies disbursed for December 2019

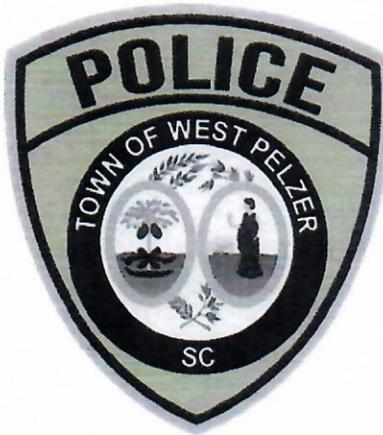
- General Fund ~ \$2,487.16
- Victim's Fund (Anderson County) ~ \$310.81
- State Assessment ~ \$4,249.78

## **Finance**

- December 2019 Budget
  - General Fund    Income \$45,282.96    ~    Expense \$46,545.16
  - Water/Sewer    Income \$64,406.44    ~    Expense \$65,546.93
  - Hospitality Tax    Income \$2,078.08    ~    Expense \$2,010.17
- Over Budget Items (YTD)
  - 01-7201-100 PD Equipment Cost/Radio
    - Waiting on reimbursement for ballistic vests
  - 03-7290-200 WS Property/Vehicle Liability Insurance
    - Expense carried over from 2018/2019 budget year
  - 03-7375-000 WS Retirement
    - Variance paid by employee
- 2019/2020 Budget
  - Water and Sewer expenses listed separately on the budget analysis
    - USDA requirement

## **Upcoming Events**

- State of the Town – March 2020
- Adult Easter Egg Hunt – April 2020



To: Mayor Sanders and Council

From: Chief Alexis Eliopoulos

Subject: Police Department Report

Date: January 1, 2020

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*The following are updates and information related to activities of the West Pelzer Police Department and/or upcoming events. Please contact me with any questions that you may have related to these items.*

[aeliopoulos@westpelzer.com](mailto:aeliopoulos@westpelzer.com) or 864-947-6297 ext. 103

#### **Crime Stats**

- Reports- 18
- Arrests-9
  - Traffic related: 5
  - City Ordinances: 3
  - Domestic Violence: 1
  - Assault and Battery: 1
  - Total # of charges of arrestees: 10
- Tickets Written-107
- Warnings-38

#### **Updates**

- **6 month review:**
- The police department has accomplished the following with in a 6 month period.
- Hosting the town's first National Night Out event
- New patrol vehicle added to fleet
- Contract with Anderson County Vehicle Maintenance services
- New ballistic vests
- Patrol Car Computer Project (MDT's) gifted or donated value \$12,332.20

- Renovations to the firing range
- Accepted into the 10-33 program
- New Part time Officer Jeremy Jones starts this month. Came to us from Greenville county and before that TR.
- Reminder: If anyone needs to reach an Officer, they can call 864-947-6297 opt 5 or Anderson County Dispatch 864-260-4444; **If it is an emergency please dial 911.**

**PROPOSED RESOLUTION NO. 2020-0106 CTC FUNDING**

**RESOLUTION OF SUPPORT FOR REQUEST OF ROAD FUNDING FROM THE ANDERSON COUNTY TRANSPORTATION COMMITTEE**

**WHEREAS**, State, County, and Municipal roads are deteriorating at record pace due to under funding for maintenance and resurfacing; and

**WHEREAS**, South Carolina's State budget includes funding to be used solely on South Carolina Department of Transportation roads and bridges and municipal roadways; and

**WHEREAS**, Anderson County Transportation Committee, a panel recommended by state legislators, will disperse funding to Anderson County and incorporated municipalities; and

**WHEREAS**, the Town of West Pelzer has completed an inventory of state and municipal owned roads within municipal limits in need of resurfacing; and

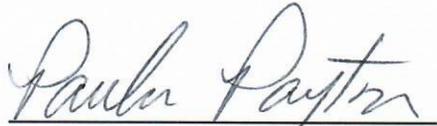
**WHEREAS**, the Town of West Pelzer recognizes the importance of road and bridge improvements and understand that infrastructure improvements greatly increase the vitality of economic development.

**NOW THEREFORE, BE IT RESOLVED**, that the Town of West Pelzer hereby requests that the Anderson County Transportation Committee consider the resurfacing of Spring Street, Marguerite Street, and West Stewart Street for FY 2020/2021 funding cycle.

Resolution declared and adopted on January 6, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk

**RESOLUTION 2020-01061**

**A RESOLUTION TO APPROVE THE AWARD OF A CONTRACT**

**WHEREAS**, Town of West Pelzer has the authority to enter into contracts for any lawful municipal purpose; and

**WHEREAS**, the SCDHEC requires the abandonment of ground-water wells within municipal limits; and

**WHEREAS**, bids were solicited and submitted to the Town of West Pelzer's Public Works Department; and

**WHEREAS**, the Town received proposal from one (1) contractor approved by SCDHEC, Lee's Well Drilling and Pump Service located in Pelzer, South Carolina; and

**WHEREAS**, Contractor represents that it possesses the skills and experience to complete the project. Contractor's bid proposal included a total not-to-exceed cost for the project of two-thousand five hundred dollars; and

**WHEREAS**, the Town Council desires to award the bid to Lee's Well Drilling and Pump Service.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN OF WEST PELZER, THAT:**

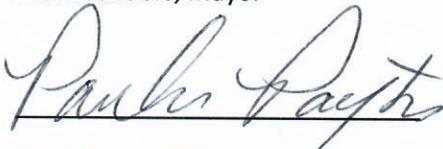
Section 1: That the Town of West Pelzer hereby: (1) awards the bid of the contract to Lee's Well Drilling and Pump Service (2) approves a construction agreement in an amount not to exceed \$2,500.00; (3) authorizes the Mayor to make such changes as may be necessary in the agreement that do not increase the obligations to the Town; (4) authorizes the Mayor to execute the agreement and the Town Clerk to attest the Agreement in final form.

Section 2: This resolution shall become effective immediately upon its adoption by Town Council.

**Resolved** in meeting duly assembled this 6th day of January, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk

**RESOLUTION 2020-01062**

**A RESOLUTION TO APPROVE THE AWARD OF A CONTRACT**

**WHEREAS**, Town of West Pelzer has the authority to enter into contracts for any lawful municipal purpose; and

**WHEREAS**, the Old Town Hall located on Bollinger Street has been approved for a PARD grant award; and

**WHEREAS**, bids were solicited and due on October 25, 2019; and

**WHEREAS**, the Town received proposal from one (1) contractor, Gowan Brothers Construction; and

**WHEREAS**, Contractor represents that it possesses the skills and experience to complete the project. Contractor's bid proposal included a total not-to-exceed cost for the project of ten-thousand four-hundred thirty dollars and sixty-two cents; and

**WHEREAS**, the Town Council desires to award the bid (attached hereto as Exhibit 1) to Gowan Brothers Construction.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN OF WEST PELZER, THAT:**

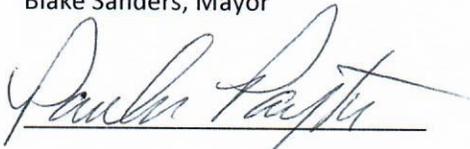
Section 1: That the Town of West Pelzer hereby: (1) awards the bid of the contract to Gowan Brothers Construction; (2) approves a construction agreement in an amount not to exceed \$10,430.62; (3) authorizes the Mayor to make such changes as may be necessary in the agreement that do not increase the obligations to the Town; (4) authorizes the Mayor to execute the agreement and the Town Clerk to attest the Agreement in final form.

Section 2: This resolution shall become effective immediately upon its adoption by Town Council.

**Resolved** in meeting duly assembled this 6th day of January, 2020.



Blake Sanders, Mayor



Paula Payton, Town Clerk